

Anderson College
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BULLETIN
Anderson College

ANDERSON, S. C.

*A Fully Accredited Baptist
Junior College*

Catalogue Number 1967-68

Anderson College is accredited by:

The Southern Association of Colleges and Schools

Anderson College is a member of:

The American Association of Junior Colleges

The Southern Association of Junior Colleges

The South Carolina Association of Accredited Colleges

The National Commission of Accrediting

The Southern Association of Baptist Colleges and Schools

The Western Carolinas Junior College Athletic Conference

The National Junior College Athletic Association

The College Entrance Examination Board

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1967

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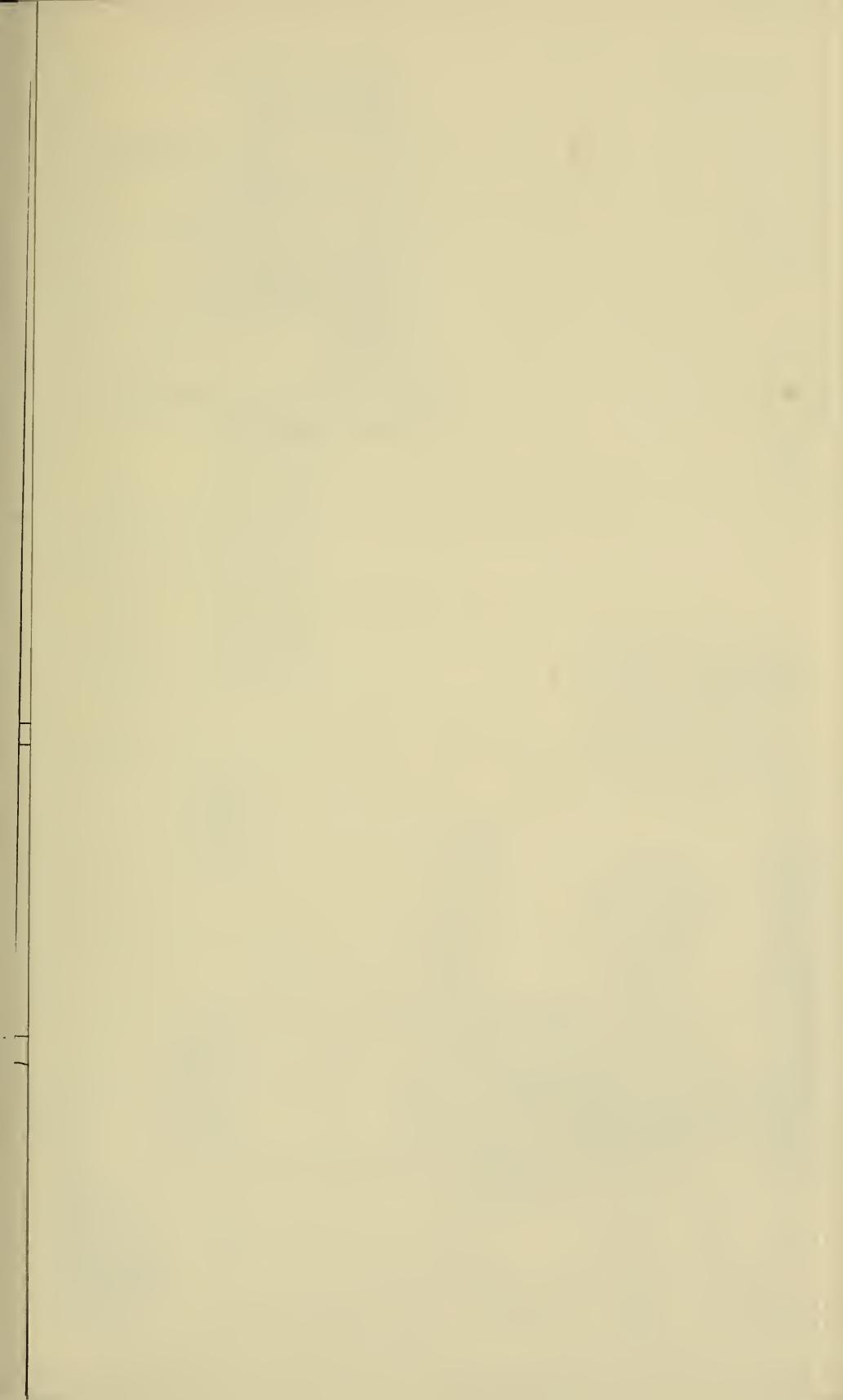
SELECTING A COLLEGE

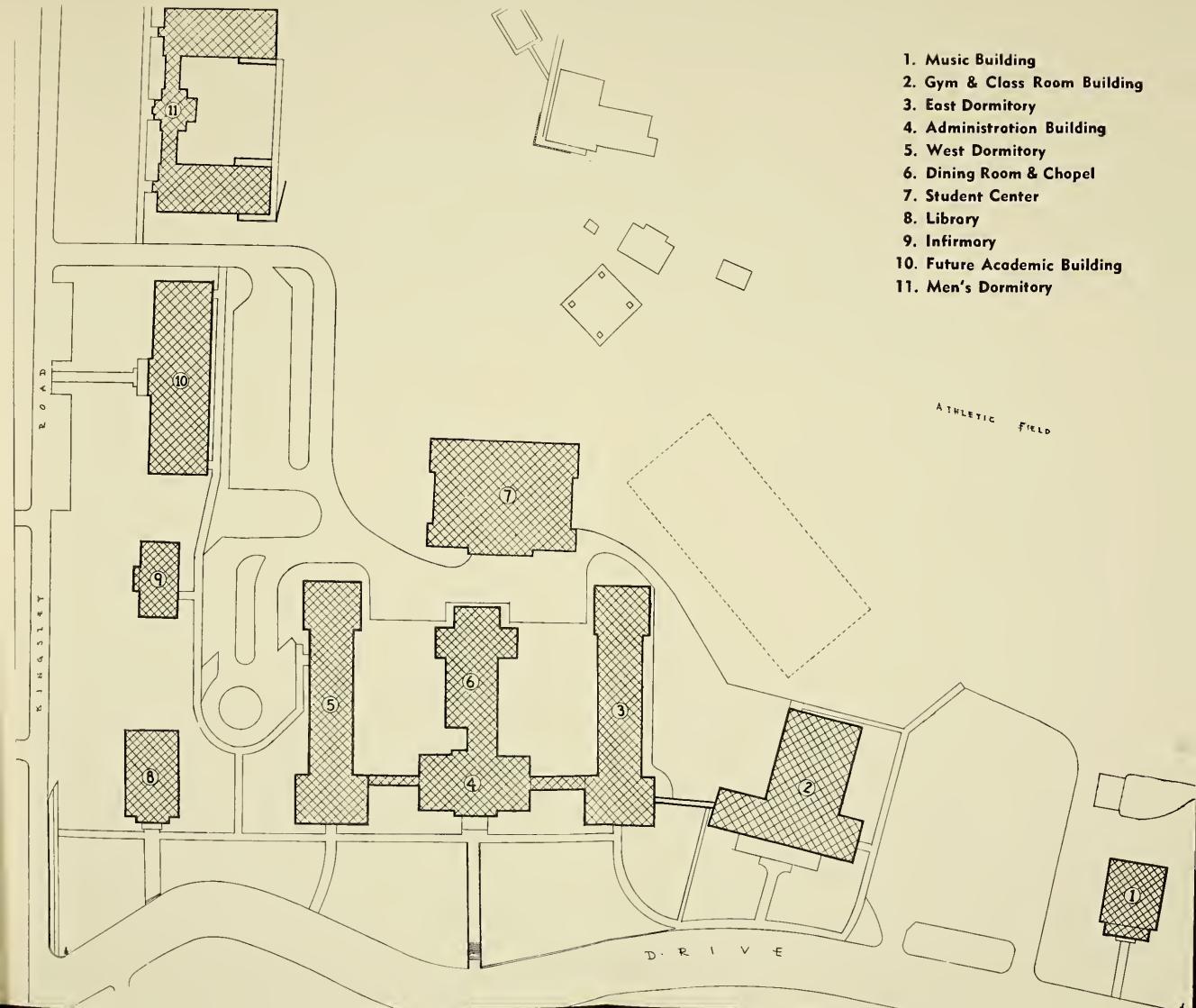
The selection of a college by a student is a major decision. Colleges are different; policies and rules vary. The prospective student should study the college catalogue and student handbook before completing his application.

A student desiring the life of a large state university may not be happy at a small, church-sponsored junior college. A student may get specific information concerning Anderson College's policies by writing to the office of the Registrar.

ADVANTAGES OF AN ACCREDITED JUNIOR COLLEGE

1. The junior college offers two years of regular college work paralleling that of a standard four-year college or university, enabling the student to transfer to the junior year without loss of time or credit.
2. The junior college provides terminal, or occupation oriented, courses, designed to prepare the student for a vocation in two years.
3. Some 50 per cent of the students in four-year colleges drop out after the freshman and sophomore years. The junior college gives the student opportunity to complete two years of study and receive a diploma.
4. Personal interest in each student from the administrative officers and instructors provides individual guidance, enabling the junior college to bridge the abrupt transition from high school to a larger institution.





1. Music Building
2. Gym & Class Room Building
3. East Dormitory
4. Administration Building
5. West Dormitory
6. Dining Room & Chapel
7. Student Center
8. Library
9. Infirmary
10. Future Academic Building
11. Men's Dormitory

COLLEGE PURPOSE

Christian Education. The charter of Anderson College secured in 1911 stated that the institution would be a Christian school. Christian education comes to pass as well trained Christian teachers instruct Christian students in an atmosphere of reverence for all truth. A well rounded life possesses not only a well trained mind but a disciplined and adjusted personality.

Thorough Training. Academic standards maintained by the best colleges are the goals for Anderson College. Cheap academic work is not acceptable at Anderson College. Southern Association approval is highly valued.

A Small College. Anderson College for 56 years has been known as a small Christian college. Following the trend of increasing enrollment, the small Christian college idea is still basic in planning for the future of Anderson College.

Personal Attention With a ratio of one faculty member to 17 students, Anderson College is able to give personal attention to the students. Every teacher serves as a counselor.

Student Participation. Individuals may participate in groups such as choir, drama, publications, honor societies, religious organizations, and class groups.

Moderate Cost. Charges at Anderson College are reasonable. Details concerning expenses are given on page 15.

Community College. Approximately 50 per cent of the students at Anderson College attend as day students. The citizens of Anderson find educational opportunities offered at Anderson College most helpful. Night classes are held as a community service.

COURSES OF STUDY

As an accredited junior college, Anderson College offers the first two years of work for most four year programs.

Specific courses listings are found on page 42 and following for these areas of study (Designed as the first two years of four-year programs):

Art

General Education (for public school teaching)

Music

Speech

Business Administration

Pre-Medical, Pre-Dental, Pre-Pharmacy

Pre-Nursing

Pre-Social Work

Journalism

Pre-Library Science

Home Economics

The Liberal Arts program is recommended for:

Pre-Law

Pre-Seminary

Undecided

*Two-year programs for those who do not intend to continue their college training are also available. (See page 47 and following.)

Terminal Liberal Arts

Course for Homemakers

Homemakers and Business

Church Secretarial

Secretarial

***Terminal courses will also transfer.**

A One-Year Secretarial Certificate is also offered. (See page 50.)

PROPOSED ACADEMIC CALENDAR

1967 - 68

Summer School—1967

First Session	June 2-July 7
Second Session	July 8-August 11

Fall Semester—1967-68

Boarding Students Arrive on Campus	August 22
Registration and Orientation	August 23-24
Classes Begin	August 25
Last Day for Class Changes	August 31-4:30 p.m.
Mid-Semester Reports	October 16-20
Thanksgiving Holidays Begin	Nov. 21-12 Noon
Classes Resume	November 27-8 a.m.
Christmas First Night	December 2
Final Examinations	December 11-16

Spring Semester—1967-68

Orientation for New Students	January 8
Registration for Returning Students	January 8-9
Registration for New Students	January 10
Classes Begin	January 11
Last Day for Class Changes	January 17-4:30 p.m.
Founders Day—Classes Suspended After 11 a.m.	February 13
Mid-Semester Reports	March 3-8
Easter Holidays Begin	April 9-12 Noon
Classes Resume	April 17-8 a.m.
May Day	April 27
Final Examinations	May 1-7
Graduation	May 12

ADMISSION PROCEDURES

To enroll in Anderson College, an applicant must be a high school graduate with a minimum of 16 units. Applicants over 21 years of age who are not high school graduates may take the examination for the South Carolina State High School Certificate (or the equivalent certificate from other states).

High school units must include:

English	-----	4 units
History	-----	1 unit
Other Social Study	-----	1 unit
Mathematics	-----	2 units
Natural Science	-----	1 unit
Second Major	-----	3 units
(May include credit earned on subjects specifically required)		
Electives	-----	4 units
TOTAL	-----	16 units

Entrance Examination

All students (freshman or transfer) applying to Anderson College for the first time are required to take the SCHOLASTIC APTITUDE TEST (Verbal and Math sections) administered by the College Entrance Examination Board. Information concerning this test may be obtained from a high school principal or by writing: College Entrance Examination Board, Box 592, Princeton, New Jersey.

Though the admissions committee has set no minimum score for the SAT, the committee expects a score which indicates ability to do satisfactory college work. Applicants should take these examinations at the end of their junior year or in December of their senior year in high school.

A student's entire personality is considered by the admissions committee at Anderson College: High school transcript, SAT score, overall attitude and abilities are evaluated before a student is accepted.

Special Students

Applicants over 19 years of age who give evidence of fitness to pursue special studies may be admitted as special students. If such students should later desire to apply for graduation, they must meet all entrance requirements.

Non-Resident Art, Speech, and Music Students

The college offers the advantages of its Music, Art, and Speech Departments to residents of Anderson and vicinity who desire individual instruction. Such students are not allowed to take college classes unless they fulfill entrance requirements for regular students.

Auditors

Persons desiring to audit classes may do so with approval of the Academic Dean. No college credit is allowed. The fee to audit a class is \$10.00 per semester hour.

Transfer Students

Applicants for advanced standing from other colleges must meet entrance requirements and unless coming from another college of recognized standing, must be examined in the subjects for which they desire credit.

Students entering from other colleges must present letters of honorable dismissal from the institution last attended, together with official transcripts showing specifically the subjects pursued, the duration of each course, and the grade attained.

Admission Steps Simplified

THE APPLICANT MUST ACCOMPLISH THE FOLLOWING BEFORE THE COMMITTEE ON ADMISSIONS WILL CONSIDER THE APPLICATION FOR ADMISSION TO ANDERSON COLLEGE.

1. Fill in and return the Application Form to the Registrar. A non-refundable processing fee of \$10 must accompany the application.

2. Have high school principal complete and return high school transcript form (Certificate of Recommendation). Admission will be made on the basis of three years' record. This admission will be withdrawn if the final year's work is not satisfactory.
3. Have Scholastic Aptitude Test (Verbal and Math sections) results of the College Entrance Examination Board sent to Anderson College.
4. Transfer students must present transcript and evidence of eligibility to return to former college.
5. The Committee on Admissions will notify the applicant of the disposition of his application. A letter of admission with an applicant's reply form will be sent to every student who is admitted. The applicant must complete the applicant's reply form and return it to the college with the initial payment of \$50.00 if a boarding student, or \$25.00 if a day student.

Day Student

Unmarried students will be permitted to attend Anderson College as day students only if they live at home or with a near relative. Out-of-town students are not normally permitted to live off-campus in Anderson.

Classification Of Student

Students admitted as regular first-year students will be classified as freshmen.

Students with 24 semester hours credit will be classified as sophomores. They must have at least 24 quality points.

This schedule of classification will be used as a basis for all class and college activities.

FINANCIAL INFORMATION

(All items listed are subject to change.)

Anderson College seeks to place the advantages of a college education within the reach of those whose resources are limited. The administration makes every effort to keep expenses as low as is consistent with good service.

A non-refundable application fee of \$10 must accompany every application to Anderson College.

EXPENSES FOR THE YEAR

Non-Resident Student (Day Student) -----	\$ 550.00
Resident Student (Boarding Student) -----	\$1,250.00

These charges include the following:

Matriculation

Use of Library

Physical Education

Student Activities

Infirmary, boarding students only (except in case of protracted illness)

Laboratory fees (except for Biology 22)

Dues and subscriptions to:

Student Government Association

Athletic Association

Class organizations

College Newspaper

College Annual

Baptist Student Union

This does not include the cost of books, and required insurance. Book cost will vary, but usually it will be approximately \$75 per year. The current rate for insurance is \$15 per year, but is subject to change.

PRIVATE INSTRUCTION FOR THE YEAR

Piano (Two lessons per week) -----	\$150.00
Organ (Two lessons per week) -----	\$150.00
Voice (Two lessons per week) -----	\$150.00
Piano, Organ, or Voice (One lesson weekly) -----	\$ 90.00
Speech (Two lessons per week) -----	\$120.00
Art -----	\$ 60.00
Piano Practice -----	\$ 14.00
Organ Practice -----	\$ 14.00

PART-TIME STUDENTS

Students taking less than 12 hours of work are classed as part-time students. All such students are charged a registration fee of \$5 per semester, and \$20 for each semester hour of credit sought. Courses of part-time students in science requiring laboratory work carry a charge of \$10 for laboratory fee each semester.

SPECIAL EXPENSES

Extra Semester Hours

Students will be charged \$15 per semester hour for each credit hour taken in excess of 17 hours per semester. This maximum of 17 semester hours includes the credit taken in physical education.

Remedial Courses

Non-credit remedial algebra and non-credit remedial English each meets three times per week. The tuition charge for these courses is the same as if they were credit courses.

Biology 22 Laboratory

A laboratory fee of \$10 is charged for this course.

Graduation Fees

A diploma fee of \$6 and a cap and gown fee of \$3 are charged all students applying for a junior college diploma. A fee of \$1 is charged students applying for a Secretarial Certificate.

Post Office Box and Room Key Deposits

Each resident student makes a deposit of \$1 on his post office box key, and \$1 on his room key. These deposits are refunded when the keys are turned in at the end of the year.

Breakage Fee

All boarding students will pay a breakage fee of \$20 at the beginning of the school year. Charges will be made against these breakage fees for damage to College property, other than normal wear and tear. When it is not possible to determine which student is responsible for damage done to property, the cost of repairs or replacement will be prorated to all students. Any amount left in the breakage fee fund at the close of the year will be refunded to the students on a prorated basis.

TERMS OF PAYMENT

1. Each approved applicant must send to the Registrar's Office an advance payment by the Candidate's Reply Date or within two weeks after the date on a letter of approval, whichever is later. This is for the purpose of reserving a place in the College. Resident students will send \$50, and non-resident students will send \$25. These payments will be applied to students' expenses as advance payments on first semester expenses. If notice is given before June 1st, this payment will be refunded. NO REFUND WILL BE MADE AFTER JUNE 1st.

2. All expenses for the full semester must be paid before a student completes his registration. Resident students should send to the College \$575, plus the cost of REQUIRED health and accident insurance, so as to reach the College not less than one week before the opening of school. Non-resident students should send to the College \$250, plus the cost of REQUIRED health and accident insurance, so as to reach the College not less than one week before the opening of school.

3. Resident students should send \$625 so as to reach the College before time for registration for the second semester. Non-resident students should send \$275 so as to reach the College before time for registration for the second semester.

An optional method of payment of student expenses by the month is available through The Tuition Plan, Inc. Application forms may be obtained by writing to the Business Office, Anderson College, Anderson, South Carolina.

NOTES RELATING TO EXPENSES

Checks and drafts should be drawn to the order of Anderson College.

No examinations, honorable dismissal, diploma, certificate, or transcript of credit will be given until all accounts with the College have been satisfactorily settled.

Returned Checks

Acknowledged bank errors excepted, students will be penalized on the following basis for checks (regardless of amount) which are returned unpaid by the bank: first offense, \$1; second offense, \$2; third offense, \$3; etc.

Withdrawal from College

In accordance with the uniform customs of reputable colleges, registration in the College is considered a contract binding the student and his parents for charges for the entire semester.

However, students withdrawing within the first five weeks of a semester will receive adjustments on charges for tuition and fees as follows:

During first week	90%	During fourth week	40%
During second week	80%	During fifth week	20%
During third week	60%	After fifth week	no refund

The first day of registration will be considered the first day of school in computing adjustments.

No refund is made in the case of non-resident students taking special courses only.

Student Bank

The College does not advance money to students. A student bank is operated for the convenience of students. Each resident

student should deposit his spending money and draw it out as needed. Students are advised not to keep money in their rooms. It is recommended that a deposit of \$75 be made in the student bank for books, stationery, and other supplies.

Parents should send money to students only by check or money order.

The College maintains a book store supplied with textbooks, stationery of all kinds, paper, ink, and miscellaneous supplies. Textbooks are supplied only through the book store. Purchases must be made in cash. Except in the case of sisters or brothers rooming together, each student is required to buy his own books.

Reductions and Concessions

When two boarding students come from the same home (brothers or sisters), a reduction of 10 per cent is allowed on all charges for tuition, but not on fees and room and board, provided that both remain in College for the entire semester, and that neither student holds a scholarship.

Two day students from the same home enrolled in the College are allowed a discount of five per cent on tuition. Two day students from the same home taking studio courses are allowed a discount of five per cent.

Baptist pastors actively engaged in the ministry of the gospel, whose sons or daughters are students, are granted a discount of \$75 for the year if the student is a boarding student, and \$50 if a day student, provided no other concession is made. A minister's wife will receive the same concession as a child. One-half of the amount is credited each semester. Renewal of this concession is conditioned upon the student's having passed the work of the previous session with an average of not less than C. Any minister wishing to secure the benefit of this concession should make formal application in writing to the President.

Courtesies

There is no fee for make-up examinations and quizzes when the student had a legitimate excuse for the absence on the original

date and the instructor was notified in advance by the student or the parent of the student. There is no special music fee for training in the College Choir. Regular students may elect classes in speech, drama, and art without extra charge.

PLACEMENT SERVICE

Placement services are available through the College. Large numbers of graduates are placed in art, industry, church work, journalism, music, nursing, radio, secretarial, and social service.

SCHOLARSHIP AND LOAN FUNDS

ESTABLISHED SCHOLARSHIPS

The College is in a position to assist each year a limited number of students by means of scholarships and student self-help arrangements.

The Woman's Missionary Union of the Saluda Association gives two scholarships annually. The value of each is \$150. Applications should be made to the Saluda Association, 103 Dixie Drive, Anderson, S. C.

The Charles S. Sullivan Scholarship endowed for \$5,000 was established in 1946 by the four daughters of Mr. and Mrs. Charles S. Sullivan in memory of their parents, the income of which is to be used to assist worthy students.

By bequest of the late Virginia L. Cochran, the Ernest F. and Virginia L. Cochran Memorial Scholarship was established, the interest to be used as a scholarship for some deserving person or persons of Anderson County.

The Joseph Newton Brown Trust Fund was established by the late Joseph Newton Brown, the interest to be awarded to needy Anderson County students preparing for careers in Christian service.

Henry Harper Scholarship, given by Mrs. Henry Harper in honor of her late husband, is used to assist worthy students.

The Carolyne Geer Hester Scholarship, established by Dr. H. I. Hester, Kansas City, Mo., in honor of his wife, is available to a student who is completely committed to foreign missionary service under the Southern Baptist Convention.

The M. B. and Nannie Taylor Leopard Scholarship Fund, established by the Leopard will, is available to worthy students.

MUSIC SCHOLARSHIPS

Scholarships of \$150 each in Piano, Voice, and Organ are offered on a competitive basis to students of talent and achievement. These awards are open to high school graduates who plan to major in music. Winners will study with the heads of each department. Auditions for these scholarships will be held by appointment during the last week of the school term each year. Scholarships may be renewed on the basis of work done.

GENERAL EXCELLENCE AWARDS

A limited number of General Excellence awards for entering students are offered each year to outstanding high school graduates on the basis of scholarship, character, and leadership. These scholarships, valued at \$100 each, are for one year only, and written applications must be made before July 1.

LOAN FUNDS

The W. L. Anderson Loan Fund was established by the late W. L. Anderson to be used by deserving Anderson County boys and girls who would be unable to attend college without financial assistance.

The South Carolina Federation of Women's Clubs provides a loan fund for South Carolina girls who wish to attend college and need financial assistance. Applications should be made as early as possible since they are considered in the order in which they are received. Application blanks and information about this fund may be obtained from Mrs. George E. Davis, 419 Green, N. E., Orangeburg, S. C.

To assist a young woman with tuition expenses, the Hazel Meeks Loan Fund was established in 1962 by Mr. and Mrs. J. Watt Kirkpatrick, Charlotte, N. C. The loan is to be repaid to Anderson College without interest in four years after the student leaves the College. Preference will be given to an Anderson County student or a Baptist student. Two responsible endorsers will sign the note with the student.

STUDENT SELF-HELP OR WORK GRANTS

A limited number of students are employed in the dining room, offices, library, and various other departments of the College. Compensation depends upon the amount of work done. Self-help students must take a minimum of nine hours of work each semester in order to receive help the next semester. In order to receive the work grant the next year, the student must maintain a C average and make application not later than June 1.

Work grants may be withdrawn from any student proving unsatisfactory in his relations with the College.

Applications for work grants should be mailed to Mr. W. E. Tisdale, Administrative Assistant.

UNITED STUDENT AID FUND

USA Funds is a private, non-profit service corporation which endorses low-cost, long-term loans made by local banks to needy college students. Freshmen are ineligible to participate in this loan.

USA Funds serves as an intermediary between the student's public-spirited hometown bank (which makes the loan at cost or below) and the student's college which underwrites the loan by depositing funds in the USA Funds reserve). Anyone interested may get further information from his local bank or Anderson College.

COLLEGE SCHOLARSHIP SERVICE

Parents of applicants seeking financial aid are required to submit a Parents' Confidential Statement through the College Scholarship Service. A fee will be charged by the Scholarship Service. Forms for preparing the Confidential Statement for this application may be secured by writing to Mr. W. E. Tisdale, Anderson College.

LOCATION

In the Piedmont section of the Blue Ridge Mountains, Anderson, S. C., residents enjoy a generally mild year-round climate. The 32-acre campus, on the Boulevard, is in a respected, stable residential section of Anderson, offering easy access to downtown business districts and local churches.

The people of Anderson recognize Anderson College as a center of cultural activity in the community.

Passenger service by plane and bus is available to Anderson.

Anderson is approximately at mid-point between Charlotte, N. C., and Atlanta, Ga., on Interstate Highway 85 and U. S. Highway 29.

THE CAMPUS

More than a hundred oak trees grow on the campus which is landscaped in a series of rising terraces, with flower-bordered walks and driveways. Wisteria, dogwood, azaleas, a rose garden, and formal memorial gardens add to the natural beauty of the grounds. The tennis courts and athletic field are located on the back campus.

BUILDINGS

The newer buildings are fire proof. In the older buildings automatic sprinkler systems are installed.

Administration Building

Four tall white columns mark the entrance to the Administration Building. This three-story building contains the offices of the President, Academic Dean and the Dean of Women, parlors, home economics and science laboratories, classrooms, auditorium and dining room.

Denmark Hall

Denmark Hall, a two-story dormitory for women, is named in honor of President Emeritus Annie Dove Denmark. A kitchenette and an activities room are located on the ground floor.

West Colonnade joins this dormitory with the Administration Building.

Pratt Hall

This dormitory contains, in addition to rooms for women students, classrooms of the Department of Secretarial Science. East Colonnade joins this two-story dormitory with the Administration Building. A kitchenette is located on ground floor.

Men's Dormitory

Two units of the dormitory for men provide housing for 111 male students. Built in 1962, the dormitory is equipped with a lounge, recreational and laundry equipment. The two units are connected by quarters for the dormitory hostess. In the dormitory, two rooms with two students per room are connected with a bath.

The Library

The college library houses a carefully selected book collection of over 10,000 volumes, a periodical collection of over 100 magazines and newspapers, and a carefully selected file of pamphlets and public documents. The majority of the magazines are bound in book form for easier handling and research. The book collection is classified according to the Dewey Decimal system, is cataloged, and is readily available on open shelves. Trained librarians employed full time are assisted by student helpers.

The library occupies a new building on west campus with modern facilities for research and recreational reading. The building is air conditioned and affords ample space for the expansion of the present collection.

John E. White Building

This three-story building constructed in 1960, houses modern classrooms, faculty offices, day students' lounges, a gymnasium and locker rooms for men and women, recreational facilities, and Religious Activities Center.

Sullivan Music Building

A 10-room house, formerly occupied by the College President, houses the teaching studios and faculty offices, student practice rooms, listening and choir rehearsal rooms. A recital hall, adjoining the present building, is now under construction.

A music library is housed in the music building. This growing record collection is available to all students and faculty members for recreational and educational enrichment. Turntables with earphones are available for playing these records.

Art Building

The Art Studio, located directly behind the Administration Building, is similar in architecture to other traditional campus buildings.

Student Center

Completed in 1964, the student center is located on the back campus. Student services include the college book store and gift

shop, a refreshment center and television room, the student post office, and recreational facilities. The Registrar and Business offices are located adjacent to this building.

Rice Infirmary

A registered nurse lives in the College infirmary, always subject to call when needed by resident students. Doctors and surgeons are available in the city of Anderson. The Anderson Memorial Hospital is located within a few blocks of the College.

In case of serious illness of a student, parents or guardians will be notified at once. Should special nursing or hospital care become necessary, the expense must be borne by the parents or guardians. The College furnishes medicine for routine infirmary treatment for resident students. Special prescriptions and extra physician charges are added to the student's college account.

COLLEGE LIFE

Dormitory Rooms

Dormitory rooms are arranged in suites —two rooms with connecting bath. Rooms are assigned to new students in order in which the initial payments are received.

Furnishings

Rooms are furnished with single beds equipped with box springs and innerspring mattresses, study tables, dressers, straight chairs, and closets. Women's rooms also contain rockers.

Students provide the following: bed linen, blankets, bed spreads, towels, curtains (2 ½ yards long in the women's dormitories), and all necessary personal articles. The men's dormitory is equipped with venetian blinds, and curtains are not allowed.

Students are responsible for the care of their rooms. Rooms are inspected periodically.

Charges for damage in dormitory rooms are deducted from breakage fee.

Laundry

Arrangements are made whereby students may have their laundry done at a nominal price. Each article should be plainly marked with the student's name.

Students have three possible services for laundry:

1. Automatic washers and dryers in the student laundry room.
2. Commercial laundries in the city.
3. Linen service available at \$10.00 per semester for two sheets, two large bath towels and one pillow slip each week.

Pressing rooms are provided for student use. Students do not use irons in their rooms. Automatic washing machines and dryers are also available.

Vacations

Dormitories are closed during Thanksgiving, Christmas, and spring vacations.

Wardrobe

Serviceable clothes are in keeping with the atmosphere of Anderson College. For the women, cotton prints, sweaters, and skirts are popular for general campus wear. Two or three street dresses, suits, party dresses, and two evening dresses meet the social needs. Men will need at least one dress suit and adequate sportswear. Emphasis in dress is put upon taste and suitability rather than quantity.

Allowance

Parents are asked to supply the students with only a moderate amount of spending money. Extravagant allowances are unnecessary.

Students making bills in the city do so on their own responsibility.

SPECIAL COLLEGE EVENTS

Traditional events which have long been a part of life at Anderson College include the hiding of the Crook and the Crook

party in the fall, holiday festivities ushered in by the observance of Christmas First Night, Founders Day in February, High School Days when prospective students visit the campus, and the Class Day observance during the graduation season.

STUDENT DISCIPLINE

The Dean of Women and the Dean of Men keep in close touch with parents and guardians. All special instructions in regard to the students and all permissions should be sent by mail to his or her office.

Students are expected to report to the College immediately upon their return to the city from weekend visits and vacations.

The South Carolina Baptist Convention, As A Convention, Is Opposed To Its Educational Institutions Sponsoring Or Promoting Dances.

The Use Of Alcoholic Beverages Is Not Allowed.

Women Students Are Not Allowed To Smoke. Men Students Are Allowed To Smoke In Designated Places.

STUDENT GOVERNMENT

The administration desires in every possible way to stimulate and encourage self-government—to awaken in each student that individual conscience which is the final dictation in all matters, personal and impersonal. Recognizing that no parent would be willing to send a daughter or a son to college where the administration had no disciplinary powers, the Student Government acts with the advice and oversight of the Faculty and Staff. The Student Government is composed of a Men's Council and a Women's Council.

WITHDRAWALS

The President of the College is authorized by the Board of Trustees to request the withdrawal of any student whose presence in the College, for reasons of health, conduct, or scholarship, does not meet with the approval of the administration, or whose influence, whether by word or deed, is injurious to other students or to the welfare of the institution. Specific charges are not necessarily made.

AUTOMATIC WITHDRAWALS

If because of persistent neglect, a student fails to make satisfactory progress, his parents are notified. At the end of the first semester, if he fails to complete nine semester hours with a "C" average, he is not allowed to return for the next semester. At the close of the session, if he has not passed as many as 18 semester hours, he is not permitted to return the following year.

RELIGIOUS LIFE

Anderson College is basically and aggressively Christian. It is the aim and purpose of the administration to engage teachers who will, by example and teaching, encourage and stimulate their students in the practice of Christian principles and ideals. Students not interested in an educational environment as presented at Anderson College should not apply.

The spiritual atmosphere of the College is marked by a certain definite resolution to keep moral and spiritual values in pre-eminence.

Chapel and Convocation

Chapel, an hour of worship, is conducted each Tuesday for the student body and faculty. A convocation on Thursday includes a devotional period. Students are required to attend these two meetings each week.

Church Attendance

All resident students are required to attend regularly the church of their choice in the city.

All college students are encouraged to attend all the services of the church of their choice.

Baptist Student Union

The Baptist Student Union serves as a link between the student and the church. Each year a large number of students move their membership to local churches or come under their watchcare. The College is represented at state and Southwide conventions and at the spring retreats.

Young Woman's Auxiliary

In keeping with its ideals, the Young Woman's Auxiliary seeks "to bind together the young women of this College for world-wide services for Christ and unite them with young women of like interest in other colleges throughout the world."

Baptist Training Union

Students take an active part in the Training Unions of the Baptist churches in Anderson.

Ministerial Association

Men who feel definitely called to be ministers or Christian workers are regular or associate members of the Ministerial Association. The Association is organized for fellowship, inspiration, and service.

Church Related Group

Students preparing for the ministry of music, education, youth work, or other church staff positions, excluding the pastorate, can participate in this group.

Mission Volunteers

Through this group, students who are interested in the missionary calling share inspiration and fellowship.

Other Denominations

The Wesleyan Foundation for Methodists, the Westminster Fellowship for Presbyterians, the Canterbury Club for Episcopalians, and the Newman Club for Roman Catholics hold regular campus meetings.

CHRISTIAN EMPHASIS WEEK

A Christian Emphasis Week is set aside each session for a series of religious services. Friends from the city are invited to join with the students and faculty in chapel and vespers services during this special week. Southwide and state leaders and local pastors have made Christian Emphasis Week one of the most important occasions of the college year.

STUDENT ACTIVITIES

STUDENT GOVERNMENT ASSOCIATION

Anderson College students have a plan of self-government. Every student lives under its regulations. The Council, elected by the Student Government Association, administers the regulations, and in cooperation with the faculty and staff fosters standards of culture, honesty, and efficiency in the college life.

DENMARK SOCIETY

Membership in the Denmark Society is limited to sophomores of outstanding character and achievement. Near the end of each year, sophomores who have maintained a high standard of Christian character, a constructive quality of service and leadership, and a maximum degree of individual scholarship are elected by the faculty to membership in the Denmark Society.

ANDERSON COLLEGE ATHLETIC ASSOCIATION

The purpose of the Anderson College Athletic Association is to develop skills in sports which will lead to intelligent and constructive use of leisure time, to promote standards of sportsmanship, and to translate health facts into health practices which will function in each individual's program. During the year, the ACAA sponsors tournaments and competitive games between the classes and games are arranged with outside teams. Points are awarded for participation in the various clubs, archery, tennis, basketball, baseball, and softball; and letters are presented to those attaining the required number of points.

Anderson College is a member of the Western Carolinas Junior College Conference and the National Junior College Athletic Association, competing in basketball, baseball, tennis, golf, and track.

HONOR SOCIETIES

Phi Theta Kappa

This junior college scholarship society, corresponding to Phi Beta Kappa for four-year colleges, has chapters in numerous ac-

credited junior colleges throughout the United States. A student to be eligible must rank in the scholastic upper 10 per cent of the students enrolled in Arts and Science courses. In 1932 the Anderson College chapter, Beta Pi, was granted a national charter by the Grand Council of the Phi Theta Kappa.

Alpha Pi Epsilon

Alpha Pi Epsilon is a national honorary secretarial society for students of secretarial subjects. Its chief purpose is to professionalize the status of the college trained secretary. The society stresses superior achievement in stenography and encourages its members to carry high ideals into business relations. The Sigma Chapter was organized at Anderson College in May 1941.

Beta Phi Gamma

This national coeducational journalistic fraternity was chartered at Anderson College in 1966. The Gamma Phi chapter recognizes individual ability and achievement among journalism students.

Delta Psi Omega

Delta Psi Omega, national junior college dramatic fraternity, corresponds to Alpha Psi Omega for four-year colleges and has approximately 200 chapters in junior colleges in the United States. Students with good scholastic standing are eligible for membership after they have participated in acting or play producing. Membership in any junior college is limited to 12.

ORGANIZATIONS

The Anderson College Choir

The Anderson College Choir, under the direction of the chairman of the Music Department, plays a part in the religious, educational, and social activities of the city and state as well as the college life. An annual tour highlights the year.

Other choral groups are formed as available talent permits, guided by the Music Department.

Leadership Forum

Presidents of clubs and organizations and editors of student publications constitute the membership of the Leadership Forum. Meeting with the Academic Dean, this student leadership group seeks positive, constructive answers to questions of interest to student leaders.

CLUBS

Commercial Club

All students enrolled in the Department of Secretarial Science are eligible for membership in the Commercial Club. At the monthly meeting varied programs are presented and members discuss the opportunities and problems relating to their chosen field.

Omicron Iota Kappa

The home economics club aids in the development of initiative, leadership, and professional pride for students interested in this field. The club, Omicron Iota Kappa, is affiliated with the American Home Economics Association.

Music Study Club

All students taking applied music from any of the college instructors are automatically members. The club meets each month for study and performance by members and guests. Attendance is required of music students.

Circle K Club

The Circle K Club is sponsored by the Anderson Kiwanis Club and was organized at Anderson College in 1960. The International Circle K motto is "We Build." The purpose of the club is to render service to the college and community and to develop good citizens and leaders of the future. Membership consists of male students of good character and scholastic standing. Each year the good sportsmanship trophy, given by the Anderson Kiwanis Club, is presented by the Circle K Club to a varsity athlete.

Sketch Club

The Sketch Club is composed of students interested in art. Students are eligible for membership by submitting a sketch or some work to the faculty advisor. The group visits galleries and exhibits during the year. It is sponsored by the Art Department.

STUDENT PUBLICATIONS**The Yodler**

The campus newspaper, published biweekly by the students of Anderson College, has received All-American ratings from the Associated Collegiate Press.

The Columns

The yearbook published by the students of Anderson College, portrays in permanent form the varied student interests.

Ivy Leaves

The College literary magazine is published by the English Department. Students submit poems, essays, short stories, and other literary works for publication in Ivy Leaves.

ALUMNI ASSOCIATION

All graduates and former students are eligible for membership in the Anderson College Alumni Association. The purpose of the organization is to keep alive in the hearts of all former Anderson College students a vital love and enthusiasm for their Alma Mater. A special welcome into the Association is given the graduating class at the Alumni Luncheon during graduation weekend.

From 1911 to 1930 Anderson College was a four-year college for women. The alumnae who attended the school during those years form a unit within the Alumni Association. This group is known as the Sororians, and its purpose is to strengthen the overall alumni program.

The College welcomes its alumni at any time during the year and extends a special invitation for class reunions at Commencement.

GENERAL ACADEMIC INFORMATION

Personal Guidance

Adequate personal adjustment for every student is the aim of Anderson College.

An orientation program for freshmen is conducted the first week of the fall semester. Students become acquainted with the ideals and aims of the College, its customs and traditions, the physical plant, and the social life of the campus and city. Psychological and subject matter tests are given to all freshmen.

Specific academic counseling is provided for every student. Each instructor is available as a counselor to students in his department. Each student will be assigned to a faculty adviser.

Case study records are kept for each student. This material consists of general personal information, scores achieved in placement tests and personality inventories, records of extra-curricular activities and reports relative to academic, vocational, and social counseling.

Grades

At the end of each semester the grades of each student are sent to the Registrar's office by the instructor, recorded on the permanent records of the College, and a report is sent to the parent or guardian of each student.

A, B, C, and D are passing grades; F means failure.

The semester grade represents all the work of the student in the course concerned, including daily recitations, special tests, and the final examination.

A grade report will also be mailed to the parents at mid-semester.

Requirements for Honors

Any student who maintains an average of 2.50 quality points for each semester hour of credit for the entire course of study will be granted his diploma *Cum Laude*; any student who maintains an average of 2.75 quality points for each semester hour of credit for

the entire course of study will be granted his diploma *Magna Cum Laude*; and any student who maintains an average of 2.95 quality points for each semester hour of credit for the entire course of study will be granted his diploma *Summa Cum Laude*.

The following table shows the number of quality points per semester hour credit for each grade:

Grade	Points Per Credit
A	3
B	2
C	1
D	0
F	0

An average grade of C is necessary for graduation. Deficiency in quality points may, in some instances, be removed by repeating courses on which low grades have been made.

Examinations

All classes are examined at the close of each semester. The examinations do not exceed two hours in duration. In addition to these regular examinations, class tests are conducted at the discretion of the instructor.

No student may be exempt from examinations by any teacher, and no teacher may hold an examination out of the scheduled time.

Class Attendance

Regular and prompt class attendance is expected of all students. The following class attendance regulations are enforced:

1. No student may receive credit in a course in which he has been absent for more than one-fourth of the time for which the course was scheduled. No student will be admitted to a class after the first week of classes. Students entering late must make up the work which their classes have already done.

2. Parents are asked not to withdraw or detain students from any academic duty, except for reasons approved by the College. Application for special exceptions growing out of emergencies in the family of the student must be made by the parents.

The following excuses for absences are permissible under the regulations of the faculty.

a. Personal illness, certified by the college infirmary, parents, or physician;

b. Marriage or death in the family;

c. Critical emergency in the family;

d. Leave of absence to represent the college officially;

e. Field trips which necessitate absence from other classes.

3. Students who wish to withdraw from the college at any time other than the end of the semester must file a withdrawal form with the Registrar. Any student who withdraws from the college without notifying the Registrar suspends himself. Students missing 13 classes in a three semester hour course, excused or unexcused, will receive an automatic "F" on the course for the semester.

Students are required to attend all sessions of courses for which they are registered. If a student is absent four times from any class without explanation, he will be dropped from the class roll.

Three tardies constitute an absence. An absence before or after a holiday will count as a double absence.

Tests and Examinations

1. Permission to make up tests must be received from the Academic Dean in consultation with the instructor.

2. Permission to make up final examinations which have been missed will be given only in case of serious emergency and must be approved by the Academic Dean.

Grading System

A	100-95
B	94-89
C	88-80
D	79-70
Failure	below 70
Persons withdrawing from classes will be given:	
W—withdrawing before mid-semester examinations	
WP—withdrawing while passing after mid-semester examinations	
WF—withdrawing while failing after mid-semester examinations	
F—excessive absences	

Chapel Attendance

Meeting twice each week, Chapel and Convocation attendance is required. Absences are excused on the same basis as class absences (for sickness, death in the family, away on College business, and valid emergencies). When a student accumulates TWO UNEXCUSED CHAPEL ABSENCES within a semester, he is subject to a warning from the Chapel Committee. Tardies are counted as absences. When a student has two absences his parents shall be notified. If he has three absences, he is to be brought before the chapel committee. After being clearly warned of his danger, if he has as many as five total absences, the administration will uphold his suspension from college by the chapel committee.

Remedial Algebra

The College offers work for students who have poor backgrounds in high school algebra, or for those making low scores on the math placement test. No college credit is given. This course meets three times per week. The tuition charge for this course will be the same as if it were a credit course.
(See Math. 10.)

Remedial English

Remedial work is also available to students who prove to be inadequately prepared for college-level English composition courses

in the freshman year. No college credit is given. This course meets three times per week. The tuition charge for this course will be the same as if it were a credit course. (See English 10.)

Requirements for Graduation

Requirements for graduation with the Associate of Arts or the Associate of Secretarial Science are: 64 semester hours of college work, and a grade point ratio of 1.00.

The grade point ratio will be calculated by dividing the total credit hours attempted into the total number of quality points earned. The graduate must satisfactorily complete Bible 11, 12, and English 11, 12, and 21, 22.

The Associate of Arts diploma is presented students completing any two-year program of study with the exception of the Church Secretarial and the Two-Year Secretarial courses. Students completing the latter two courses are presented the Associate of Secretarial Science Diploma.

The one-year secretarial science certificate is presented students completing the one-year secretarial curriculum as outlined on pages 50-51.

Candidates for the junior college diploma must complete their last year's work in Anderson College.

Sixteen hours of recitation work a week are expected of all regular students. The minimum is 12. Credits will not normally be given for more than 19 hours of academic work a semester, exclusive of physical education. Only by special permission of the administration may 19 hours or more be taken.

SUGGESTED CURRICULA

Transfer Courses

The following Transfer Courses have been planned to prepare students, working toward B.A. or B.S. degrees, for transfer to the junior year of four-year colleges or universities.

I. Liberal Arts Course

The Liberal Arts Course is arranged to parallel the first two years of work leading to the Bachelor of Arts or the Bachelor of Science degree in a university.

	FRESHMAN YEAR	SOPHOMORE YEAR	
	Semester Hours	Semester Hours	
English 11, 12	6	English 21, 22	6
French 11, 12 or 21, 22	6	French 21, 22 or 31, 32	6
History 11, 12	6	**Social Science	6
*Math or Bible 11, 12	6	Chemistry 13, 14	8
Biology 11, 12	8	*Electives	6
Physical Education 11, 12	2	Physical Education	2
	34		34

*For B.A. students, mathematics may count as one of the sciences, in which case the total is 14 semester hours. Students who plan to transfer to an institution which does not require mathematics may substitute six hours of Bible. In the freshman or sophomore year Bible 11, 12 should be elected.

**Students planning to teach in South Carolina should elect two three-semester-hour courses in addition to one six-hour sequence in the social sciences. History, Economics, Sociology, and Government may be taken.

II. General Education Course

In the teacher education program in South Carolina, the following general education courses are prescribed for all types of teachers' certificates: English, 12 semester hours; Biological and Physical Sciences, 12 to 16 semester hours with a minimum of 6 semester hours in each science; Social Studies, 12 semester hours in three fields; Appreciation of Music, 3 semester hours; Appreciation of Art, 3 semester hours; and Health Education, 3 semester hours.

FRESHMAN YEAR

	Semester Hours
English 11, 12	6
**Social Science	6
Biology 11, 12	8
Music Appreciation 15 or Health 11 and 12	3
Art Appreciation 17	3
***Directed Electives	6
Physical Education 11, 12	2
	<u>34</u>

SOPHOMORE YEAR

	Semester Hours
English 21, 22	6
**Social Science	6
Chemistry 13, 14	8
Psychology 11	3
Music Appreciation 15 or Health 11 and 12	3
***Directed Electives	6
Physical Education	2
	<u>34</u>

**Students planning to teach in South Carolina should elect two three-semester-hour courses in addition to one six-hour sequence in the social sciences. History, Economics, Sociology, and Government may be taken.

***Electives should be chosen to satisfy any degree requirements of the specific college not included above which the transfer student plans to attend.

III. Music Major

The Associate in Arts diploma with a major in music is awarded to those who complete satisfactorily the two year course.

FRESHMAN YEAR

	Semester Hours
English 11, 12	6
French 11, 12 or 21, 22	6
Bible 11, 12	6
*Applied Music	6
Theory 11, 12	8
**Choir	2
Physical Education 11, 12	2
	<u>34 or 36</u>

SOPHOMORE YEAR

	Semester Hours
English 21, 22	6
French 21, 22 or 31, 32	6
History 11, 12	6
*Applied Music	6
Music 15	3
Theory 21, 22	8
**Choir	2
Physical Education	2
	<u>37 or 39</u>

*The study of piano is required for students majoring in voice unless, at the beginning of the freshman year, the student can display an adequate ability in piano. If the sufficient level of advancement has been attained by the end of the freshman year, piano may be omitted the sophomore year.

**Required of all music majors.

IV. Speech Major

The Associate in Arts diploma with a major in Speech and Dramatic Art is awarded to those who complete satisfactorily the two-year course.

FRESHMAN YEAR

	Semester Hours
English 11, 12	6
French 11, 12 or 21, 22	6
History 11, 12	6
Speech 11, 12	6
Biology 11, 12	8
Physical Education 11, 12	2
	<u>34</u>

SOPHOMORE YEAR

	Semester Hours
English 21, 22	6
French 21, 22 or 31, 32	6
Bible 11, 12	6
Speech 21, 22	6
Directed Electives	9
Physical Education	2
	<u>35</u>

V. Business Administration

Students completing this course are prepared to enter the junior year of senior colleges or universities offering approved four-year courses in business administration.

FRESHMAN YEAR

	Semester Hours
English 11, 12	6
Business Adm. 11, 12	6
Biology 11, 12	8
Mathematics 11	3
Mathematics 23	3
Business Adm. 13	3
Government 13	3
Physical Education 11, 12	2
	<u>34</u>

SOPHOMORE YEAR

	Semester Hours
English 21, 22	6
Economics 21, 22	6
Chemistry 13, 14	8
Directed Electives	6
Bible 11, 12	6
Physical Education	2
	<u>34</u>

VI. Pre-Medical, Pre-Dental, Pre-Pharmacy

FRESHMAN YEAR

	Semester Hours
English 11, 12	6
French 11, 12 or 21, 22	6
Mathematics 11, 12	6
Biology 11, 12	8
Chemistry 13, 14	8
Physical Education 11, 12	2
	<u>36</u>

SOPHOMORE YEAR

	Semester Hours
English 21, 22	6
Chemistry 21, 22	8
Biology 22	4
French 21, 22 or 31, 32	6
History 11, 12	6
Physics 21, 22	8
Physical Education	2
	<u>40</u>

VII. Pre-Nursing

Schools of Nursing give preference to young women who have had college training in the sciences, and exceptional professional opportunities are open to such students.

FRESHMAN YEAR

	Semester Hours
English 11, 12	6
Biology 11, 12	8
Bible 11, 12	6
*History 11, 12 or Directed Electives	6
Math 11 and Sociology 13 or Sociology 13 and 14	6
Physical Education 11, 12	2
	<hr/> 34

SOPHOMORE YEAR

	Semester Hours
English 21, 22	6
Chemistry 13, 14	8
Biology 22	4
Psychology 11	3
Speech 11	3
Health 11 and 12	3
*Directed Electives	6
Physical Education	2
	<hr/> 35

*History 11, 12 should be elective in the freshman or sophomore year.

VIII. Pre-Social Service

Social workers are greatly in demand, and the following course prepares students to enter the junior year of a senior college or university offering a degree in social science.

FRESHMAN YEAR

	Semester Hours
English 11, 12	6
French 11, 12 or 21, 22	6
Biology 11, 12	8
History 11, 12	6
Sociology 13, 14	6
Physical Education 11, 12	2
	<hr/> 34

SOPHOMORE YEAR

	Semester Hours
English 21, 22	6
French 21, 22 or 31, 32	6
Bible 11, 12	6
Social Science	6
Psychology 11, 12	6
Physical Education	2
	<hr/> 32

IX. Journalism

This course is based on the requirements for admission to the junior year of the School of Journalism of the University of South Carolina and other schools of journalism. Students gain practical experience through laboratory work on the college newspaper.

FRESHMAN YEAR

SOPHOMORE YEAR

	<i>Semester Hours</i>		<i>Semester Hours</i>
English 11, 12	6	English 21, 22	6
French 11, 12 or 21, 22	6	French 21, 22 or 31, 32	6
History 11, 12	6	History 21, 22	6
Journalism 13, 14	6	Chemistry 13, 14	8
Biology 11, 12	8	Mathematics or	
Physical Education 11, 12	2	Bible 11, 12	6
	<u>34</u>	Physical Education	<u>2</u>
			<u>34</u>

X. Pre-Library Science

Since a broad cultural background is essential for the librarian, this course provides students with a foundation of general education as preparation for entrance to the specialized courses of the senior college or university offering training for librarians.

FRESHMAN YEAR

SOPHOMORE YEAR

	<i>Semester Hours</i>		<i>Semester Hours</i>
English 11, 12	6	English 21, 22	6
French 11, 12 or 21, 22	6	French 21, 22 or 31, 32	6
Biology 11, 12	8	Chemistry 13, 14	8
History 11, 12	6	History 21, 22	6
Secretarial Science 17, 18	4	Psychology 11, 12	6
Bible 11, 12	6	Physical Education 21, 22	2
Physical Education 11, 12	<u>2</u>		
	<u>38</u>		<u>34</u>

XI. Home Economics

This course is based on the requirements for admission to the junior year of Winthrop College and other schools offering a B.S. degree in Home Economics.

FRESHMAN YEAR

	<i>Semester</i> <i>Hours</i>
English 11, 12	6
Biology 11, 12	8
Bible 11, 12	6
Home Economics 11, 12	6
Psychology 11	3
Sociology 13	3
Physical Education 11, 12	2
	34

SOPHOMORE YEAR

	<i>Semester</i> <i>Hours</i>
English 21, 22	6
Chemistry 13, 14	8
Home Economics 21, 22	6
Art Appreciation 17 or Music Appreciation 15	3
History 11, 12	6
Government 11	3
Physical Education	2
	34

XII. Art Major

This course of study is planned in relationship to courses at Furman University and the University of South Carolina.

FRESHMAN YEAR

	<i>Semester</i> <i>Hours</i>
English 11, 12	6
French 11, 12 or 21, 22	6
Mathematics 11, 12	6
Art 11, 12	6
Art 15, 16	6
Physical Education 11, 12	2
	32

SOPHOMORE YEAR

	<i>Semester</i> <i>Hours</i>
English 21, 22	6
French 21, 22 or 31, 32	6
History 11, 12 or Natural Science	6 or 8
Bible 11, 12	6
Art 13, 14	6
Art 17, Psychology 11	6
Physical Education	2
	38

VOCATIONAL AND TERMINAL COURSES

Terminal courses are designed to give complete semi-professional preparation in two years. The Terminal Liberal Arts Course is not vocational in nature, but has for its aim to provide preparation for intelligent homemaking and community living. These courses are better described as occupational oriented.

I. Terminal Liberal Arts

This course, designed to give a broad cultural background, may be elected by students who do not intend to continue their college work beyond the sophomore year. Although a typical program is described, students are free to substitute electives of their choice with the exception of courses in English, Bible, Psychology, and Physical Education.

FRESHMAN YEAR

	Semester Hours
English 11, 12	6
Bible 11, 12	6
Biology 11, 12	8
Speech 11, 12	6
Electives	6
Physical Education 11, 12	2
	<u>34</u>

SOPHOMORE YEAR

	Semester Hours
English 21, 22	6
Psychology 11	3
Social Science	6
Electives	15
Physical Education	2
	<u>32</u>

II. Course For Homemakers

This course is designed for students who are not seeking a professional home economics course, but one to prepare them for future responsibilities as homemakers.

FRESHMAN YEAR

	Semester Hours
English 11, 12	6
Bible 11, 12	6
Home Economics 11, 12	6
Biology 11, 12	8
Electives	6
Physical Education 11, 12	2
	<u>34</u>

SOPHOMORE YEAR

	Semester Hours
English 21, 22	6
Psychology 11, 12	6
Home Economics 21, 22	6
Psychology 21	3
Electives	9
Physical Education	2
	<u>32</u>

III. Homemakers And Business

Students in this course may prepare themselves for secretarial positions and for homemaking.



Gymnasium-Classroom Building



Co-education



Administration Building

On the front campus



Experiment in chemistry



In the cafeteria



Biology lab



Hard at work



Varsity athletics

FRESHMAN YEAR

	Semester	Hours
English 11, 12	6	
Bible 11, 12	6	
Home Economics 11, 12	6	
Secretarial Science 9, 10, 11, 12, or 13, 14 or Business Adm. 11, 12	6	
Secretarial Science 24	3	
Secretarial Science 17, 18, or 19, 20	4	
Physical Education 11, 12	2	
		<u>33</u>

SOPHOMORE YEAR

	Semester	Hours
English 21, 22	6	
Psychology 11, 12	6	
Home Economics 21, 22	6	
Psychology 21	3	
Secretarial Science 13, 14 or Sociology 13, 14	6	
Electives	6	
Physical Education	2	
		<u>33</u>

IV. Church Secretarial

Because of the immediate and constant need for capable church secretaries, Anderson College offers a church secretarial course out of a background of more than 30 years of experience in training such workers. The course combines Bible courses with important studies in the secretarial sciences and other related fields. Student development is guided through participation in the activities of the religious organizations on the campus, through faculty counseling, and through supervised work in local churches.

FRESHMAN YEAR

	Semester	Hours
English 11, 12	6	
Bible 11, 12	6	
Business Adm. 11	3	
Secretarial Science 9, 10 or 11, 12 or 13, 14	6	
Secretarial Science 17, 18 or 19, 20 or 21, 22	4	
Psychology 11	3	
Secretarial Science 24	3	
Physical Education 11, 12	2	
		<u>33</u>

SOPHOMORE YEAR

	Semester	Hours
English 21, 22	6	
Bible 21, 22	6	
Secretarial Science 26	3	
Secretarial Science 13, 14	6	
*Secretarial Science 21, 22	4	
Speech 11, 12	6	
Physical Education	2	
		<u>33</u>

V. Two-Year Secretarial

The department of Secretarial Science prepares students for positions such as private business, or organization secretaries, stenographers, reception clerks, bookkeepers, personnel assistants, and office managers. They may take courses of varying lengths, depending upon the amount of time they can spend in study. Those who can spend two years in college may complete the two-year diploma curriculum and earn junior college diplomas. Students entering with high school training in secretarial subjects may be placed in advance classes according to ability.

FRESHMAN YEAR		SOPHOMORE YEAR	
	Semester Hours		Semester Hours
English 11, 12	6	English 21, 22	6
Secretarial Science 9, 10 or 11, 12 or 13, 14	6	Secretarial Science 13, 14	6
Secretarial Science 17, 18 or 19, 20 or 21, 22	4	Directed Electives	3 or 6
Mathematics 23 and Secretarial Science 27, or Directed Electives	6	Psychology 11	3
*Business Adm. 11	3	Secretarial Science 26	3
Secretarial Science 25	3	Bible 11, 12	6
Physical Education 11, 12	2	**Secretarial Science 21, 22	4
Secretarial Science 24	<u>3</u>	Physical Education	<u>2</u>
	<u>33</u>		<u>33 or 36</u>

*All students who expect to go into any type of work involving accounting and all students who do well on B.A. 11 should take B.A. 12.

**Students who are excused from Secretarial Science 21, 22 will substitute three hours of electives.

VI. One-Year Secretarial

A one-year curriculum is planned for those who expect to work after the one year in college. Through intensive training students acquire accuracy and speed and are prepared for responsible positions of many types. Anderson College certificates are awarded at commencement to those who meet the requirements for the course. Thirty-two semester hours, with as many quality points as semester

hours, with a typewriting speed of forty-five, and dictation rate of eighty to one hundred words a minute are required for the certificate.

	<i>Semester Hours</i>		<i>Semester Hours</i>
English 11, 12	6	Mathematics 23	3
**Secretarial Science 9, 10		Secretarial Science 27	3
or 11, 12 or 13, 14	6	Secretarial Science 25	3
**†Secretarial Science 17, 18		Secretarial Science 24	3
or 19, 20 or 21, 22	4	Physical Education 11, 12	2
**Business Adm. 11	3		
			<hr/> 33

†Secretarial Science 21, 22 is not required of students who have attained a speed of 45 words a minute with a minimum of errors and who have satisfactorily passed a placement test.

**A student must make a "C" or better on these courses.

Post Graduate Students

A student who wishes to return for a third year of study may receive a secretarial certificate in addition to the junior college diploma.

DESCRIPTION OF COURSES

A R T

Mrs. Holcombe

Students may apply who are majoring in Art or Public School Art. The courses in Art are the same as at leading art schools and universities for the first two years. Students may transfer to any four-year college without loss of credit.

Art 11. Drawing and Painting.

This beginner's course includes free hand drawing in charcoal, pencil, ink, water colors, and tempera. Individual instruction for which private art fee is charged.

Three hours a week. Three semester hours credit.

Art 12. Drawing and Painting.

Continuation of Art 11.

Three hours a week. Three semester hours credit.

Art 13. Drawing and Painting.

More advanced work is given in the study of figures, construction, landscapes, and still life. Media used are charcoal, pencil, ink, water colors, tempera, and oils. Prerequisite: Art 11, 12. Individual instruction for which private art fee is charged.

Three hours a week. Three semester hours credit.

Art 14. Drawing and Painting.

Continuation of Art 13.

Three hours a week. Three semester hours credit.

Art 15. Design Principles and Color Theory.

A study is made of the formal elements, line, tone, color, etc., and the fundamental principles of design and their application to various forms of art. Special designs and projects included. Classroom instruction, no fee.

Three hours a week. Three semester hours credit.

Art 16. Design Principles and Color-Theory

Continuation of Art 15.

Three hours a week. Three semester hours credit.

Art 17. Art Appreciation.

This course includes a critical appraisal of visual arts, the role of artistic perception, the continuation of art history and of creative art. Reproductions in color from artists of different countries are shown by slides. Classroom instruction, no fee.

Three hours a week, first or second semester. Three semester hours credit.

Art 19. Commercial Art.

Forms of technique in this branch of art comprise color theory, lettering of poster advertising and decorative illustrations, costume illustration, and life drawing. This course is included in connection with the second semester of Design Principles. Classroom instruction, no fee.

Three hours a week. Three semester hours credit.

Art 20. Commercial Art.

Continuation of Art 19.

Three hours a week. Three semester hours credit.

B I B L E

Mr. Burks, Mr. Metts, Mr. Vivian, Mr. Webb

Bible 11. Old Testament History.

The aim of this course is to give a clear and consecutive view of Old Testament history in its broad outlines.

Three hours a week. Three semester hours credit. Offered both semesters.

Bible 12. New Testament History.

This course is introduced by a study of the Roman world at the time of Christ. An account of Christ's life and teachings forms the most important part of the work. This is followed by an outline of apostolic history.

Three hours a week. Three semester hours credit. Offered both semesters.

Bible 11 and 12 required of all graduates.

Bible 21. Church Administration.

This course is designed to introduce the student to the study of the nature, mission and function of a local Baptist church and its organizations.

Three hours a week, first semester. Three semester hours credit. (Will not be offered in 1967-68.

Bible 22. Christian Doctrines.

This course is a study of the basic beliefs of Christians, with special reference to Baptist distinctives.

Three hours a week, second semester. Three semester hours credit.

Bible 23. Old Testament Prophecy.

This course is a study in the prophetic literature of the Old Testament in its historical setting. Special attention is given to the interpretation of selected texts. Prerequisite: Bible 11.

Three hours a week, first semester. Three semester hours credit.

B I O L O G Y

Mr. Albert, Mrs. Harris, Mr. Kelley, Miss Moore

Biology 11. General Biology (General Botany)

This course covers the principal plant and animal groups and the fundamental biological concepts.

Three lecture and two laboratory hours a week, first semester. Offered both semesters. Four semester hours credit.

Biology 12. General Biology (General Zoology).

Continuation of General Biology 11.

Three lecture and two laboratory hours a week, second semester. Offered both semesters. Four semester hours credit.

Biology 22. Human Anatomy and Physiology.

An intensive study of the human body, its systems, and their functions. Dissection will be done with related animals. An additional laboratory fee of \$10.00 will be charged for this course.

Three lecture and two laboratory hours a week, second semester. Four semester hours credit.

B U S I N E S S A D M I N I S T R A T I O N

Mr. Acker, Mr. Boyte, Mr. Cash, Mr. Pushard, Mr. Welborn

Bus. Adm. 11. Principles of Accounting.

Introduction and development of fundamental principles of accounting are taught. The course includes a study of debits and credits, books of original entry, posting, trial balance financial statements and closing entries. Controlling accounts, reserve and depreciation accounts, and accruals and deferred items are introduced.

Three hours a week. Offered both semesters. Three semester hours credit.

Bus. Adm. 12. Principles of Accounting.

This course is a continuation of fundamental principles of accounting. Single proprietorships and partnerships are introduced. Two work books and two sets are completed to illustrate material discussed in lectures throughout the year.

Three lecture hours a week, second semester. Three semester hours credit.

Bus. Adm. 13. Business Law.

The topics discussed include source of law, contracts, agency, negotiable instruments, sales bailments, landlord and tenant, partnership, corporations, and insurance.

Three hours a week. Offered both semesters. Three semester hours credit.

Bus. Adm. 21. Principles of Economics.

The nature of economic processes and institutions with emphasis on the analytical and policy aspects of national income and product, public finance, and money and banking.

Three hours a week. First semester. Three semester hours credit.

Bus. Adm. 22. Economic Problems.

An analysis of the pricing process and distribution of income. Attention is also given to taxation, economic development, and to comparative economic systems.

Three hours a week. Second semester. Three semester hours credit.

C H E M I S T R Y

Mr. Grubbs

Chem. 13. General Inorganic Chemistry

This course covers principles of chemical behavior, illustrated by the behavior of the important elements and their compounds. Prerequisite: 1½ units of algebra, including logarithms.

Three lecture and three laboratory hours a week. Four semester hours credit.

Chem. 14. General Inorganic Chemistry

Continuation of Chemistry 13.

Three lecture and three laboratory hours a week. Four semester hours credit.

Chem. 21. Principles of Organic Chemistry

Stresses fundamental principles in organic chemistry for students planning to go into advanced scientific work in medicine, chemistry, chemical engineering and allied fields. Prerequisite: Chemistry 13, 14. -

Three lecture and three laboratory hours a week. Four semester hours credit.

Chem. 22. Principles of Organic Chemistry

Continuation of Chemistry 21.

Three lecture and three laboratory hours a week. Four semester hours credit.

E N G L I S H

Miss Bearden, Mrs. Cowan, Miss McCown,
Mr. Moore, Mr. Vandiver, Mr. West, Mr. Wilson

Eng. 10. Remedial English.

This remedial course in English grammar and composition is for students who prove to be inadequately prepared for college-level English composition. Students whose English placement test indicates a need for this course must complete this course before enrolling for English 11.

Three hours a week. No credit hours.

Eng. 11. English Composition.

The purpose of the course is to develop the ability to use clear, correct English in speaking and in writing. The subject matter includes letters, reports, discussions, speeches, vocabulary building, and selections from American and English literature. Training in library methods is also included.

Three hours a week. Three semester hours credit.

Eng. 12. English Composition.

Continuation of English 11.

Three hours a week. Three semester hours credit.

Eng. 21. English Literature.

A chronological survey of the field of English literature, beginning with the Anglo-Saxon period and continuing to the present. Emphasis on masterpieces and the more important authors. Theme work and memory work are required.

Three hours a week. Three semester hours credit. Offered both semesters.

Eng. 22. American Literature.

A chronological survey of the field of American literature, beginning with the colonial period and British influence and continuing to the present. Theme work and memory work are required.

Three hours a week. Three semester hours credit. Offered both semesters.

Eng. 23. Seminar in American History and Literature.

Identical to Hist. 23. See description in History Department course listing.

One class hour a week. One semester hour credit. Offered both semesters.

HISTORY AND GOVERNMENT

Mr. Acker, Mr. Cash, Mrs. Clifford

Mr. Nelson, Mr. von Hasseln

HISTORY

Mrs. Clifford, Mr. Nelson, Mr. von Hasseln

Hist. 11. Modern Civilization (Western).

A survey course tracing the development of civilization from the Age of Louis XIV to the present. Particular emphasis on western institutions and social currents. Lectures and readings.

Three hours a week. Three hours credit.

Hist. 12. Modern Civilization (Western).

Continuation of History 11.

Three hours a week. Three hours credit.

Hist. 21. United States History, 1492-1865.

A course in political and social development of America from the colonial period to the present. Lectures and readings. Prerequisite: History 11, 12.

Three hours a week. Three semester hours credit.

Hist. 22. United States History, 1865 to the Present.

Continuation of History 21.

Three hours a week. Three semester hours credit.

Hist. 23. Seminar in American History and Literature.

A study of relationships between literature and history for selected periods of the American past, taught jointly by a professor of history and a professor of literature. Students should be taking at the same time either the regular three-hour course in American History or American Literature, or have the instructors' permission.

One class hour a week. One semester hour credit. Offered both semesters.

G O V E R N M E N T

Mr. Acker, Mr. Cash

Gov't. 13. American National Government.

This course includes a study of the constitutional basis of our national government followed by a survey of its organization, functions, and services. Selected problems and attention to current affairs are included.

Three hours a week. Offered both semesters. Three hours credit.

H O M E E C O N O M I C S

Mrs. Martin

Home Ec. 11. Foods.

Theory and practice in menu planning, marketing, preparation, and serving of meals. Newer methods of preparation are stressed with a practical approach to meal managements.

One lecture and four laboratory hours a week, first semester. Three semester hours credit.

Home Ec. 12. Elementary Design and Techniques in Clothing.

Methods of construction are studied with special emphasis upon the creation of a more becoming individual by the use of the proper colors, lines, and texture.

One lecture and four laboratory hours a week, second semester. Three semester hours credit.

Home Ec. 21. Management and Budgeting for Effective Living.

A survey is made of the more effective use of food, time and energy, family finances, housing, and equipment as they relate to effective living.

One lecture and four laboratory hours a week, first semester. Three semester hours credit.

Home Ec. 22. Clothing and Designing. (Advanced)

A more advanced study including basic tailoring techniques. Basic patterns for original designs are used.

One lecture and four laboratory hours a week, second semester. Three semester hours credit.

HEALTH AND PHYSICAL EDUCATION

Mr. Grubbs, Mr. Hill, Mrs. Tribble

Four semester hours of physical education are required of all resident students for graduation. Non-resident students may enroll in physical education. Some four-year colleges require two or more years of physical education. It is, therefore, advisable for all students who plan to transfer to a four-year school that has such a requirement to enroll in physical education for the freshman and sophomore years.

Before entering Anderson College each student is required to have a physical examination, forms for which are provided by the college. Those who are excused from physical activities in physical education by a physician will be required to take Health 11 and Health 12 and enough other work under the supervision of the physical education staff to complete their four semester hours.

Each student is required to purchase gym shoes and a uniform. The uniform is standardized and is available through a local dealer.

An intramural program is provided through the organization of the physical education department. The aim of the program is to provide wholesome recreational activities that each student will enjoy. Students are urged to participate in the intramural activities.

H E A L T H

Mr. Grubbs

Health 11. Personal Health.

The principles of personal health are studied.

Two hours a week, one semester. Offered both semesters. Two semester hours credit.

Health 12. Community Health.

A study is made of community health. Visits are made to health agencies.

One hour a week. Offered both semesters. One semester hour credit.

Health 11 and Health 12 may be taken together for three hours credit.

Health 13. Personal and Community Health.

A study of the principles of personal health and community health.

Three hours a week. Offered both semesters. Three semester hours credit.

P H Y S I C A L E D U C A T I O N

Mr. Hill, Mrs. Tribble

P. E. 11. Physical Training and Activities.

Development of desirable physical traits through a program of various drills and exercises established through a testing program. Recreation and skill development is provided in activities such as archery, bowling, horseshoes, soccer, softball, and gymnastics.

Two hours a week. One semester hour credit.

P. E. 12. Physical Training and Activities.

Continuation of P. E. 11.

Two hours a week. One semester hour credit.

P. E. 21-28.

Sophomores are required to develop skills in individual and team sports. In some instances a semester's work will combine two team sports or a team sport and an individual sport.

P. E. 21. Tennis.

Theory and fundamentals of tennis with emphasis on drills for the development of skills.

Two hours a week. One semester hour credit.

P. E. 22. Basketball.

Explanation and interpretation of rules. Basic skill development through drills and team play.

Two hours a week. One semester hour credit.

P. E. 23. Swimming.

Swimming for beginners and water safety.

Two hours a week. One semester hour credit.

P. E. 24. Officiating.

Explanation and interpretation of rules in the three major sports, baseball, basketball, and football. Game practice for development of proper mechanics of officiating.

Two hours a week. One semester hour credit.

P. E. 25. Baseball (men only).

A study of the rules and the strategy of the game with special drills for the development of fundamental skills.

Two hours a week. One semester hour credit.

P. E. 26. Football.

Rules and theory of football aimed toward the development of fundamental knowledge for the spectator.

Two hours a week. One semester hour credit.

P. E. 27. Golf.

Fundamental skill development through active participation.

Two hours a week. One semester hour credit.

P. E. 28. Volleyball and Badminton.

Rules and theory with fundamental drills for the development of individual skills.

Two hours a week. One semester hour credit.

P.E. 11A, 12A, 21A, 22A

Special training in physical conditioning designed especially for varsity athletes. This course is required for varsity athletes only.

Two hours a week. One semester hour credit.

JOURNALISM

Mr. Webb

Journ. 13. Introduction to Newswriting.

Theory and practice of newswriting for the newspaper, radio, and television are presented in this course. Practical experience is gained through campus publication and broadcasts.

Three class hours a week. Offered both semesters. Three semester hours credit.

Journ. 14. Copyreading and Editing.

Practice in copyreading, proofreading, editing, headline writing, and page layout are combined with a study of current theory. Prerequisite: Journalism 13 or special permission from instructor.

Two lecture hours and two laboratory hours a week. Offered both semesters. Three semester hours credit.

M O D E R N L A N G U A G E S

Miss Crocker, Miss Harris, Mrs. Jacks

F R E N C H**Lang. 11. Elementary French.**

This is a course for students with little or no previous study of the language. Special attention is given to the fundamentals of grammar and to pronunciation.

Three lecture hours and one laboratory hour a week. Three semester hours credit.

Lang. 12. Elementary French.

Continuation of Language 11.

Three lecture hours and one laboratory hour a week. Three semester hours credit.

Lang. 21. Intermediate French.

The course begins with a rapid review of grammar with special attention to pronunciation and vocabulary and covers the readings of 300 to 400 pages of standard prose. Oral and written work is given on topics in French life, institutions, literature, and art. Prerequisite: Language 11, 12 or two units of high school French.

Three lecture hours and one laboratory hour a week. Three semester hours credit.

Lang. 22. Intermediate French.

Continuation of Language 21.

Three lecture hours and one laboratory hour a week. Three semester hours credit.

Lang. 31. French Readings.

Reading and discussion of selected novels, plays, and short stories. This is a course designed primarily for students who place in Language 21, 22 their first year and who do not plan to major in French but need an additional six hours to complete their foreign language requirement. Prerequisite: Language 21, 22.

Three lecture hours a week. Three semester hours credit.

Lang. 32. French Readings.

Continuation of Language 31.

Three lecture hours a week. Three semester hours credit.

MATHEMATICS AND PHYSICS

Mr. Hughey, Mr. Parker, Mr. Short

M A T H E M A T I C S

Mr. Hughey, Mr. Parker

Math. 10. Remedial Algebra.

A thorough review of high school algebra through quadratic equations. Designed for students having poor backgrounds in algebra, or making low scores on the mathematics placement test.

Three hours a week, first semester. No college credit.

Math. 11. College Algebra.

A rapid review of elementary algebra, functions and graphs, systems of quadratic equations, variation, sequences, binomial theorem, determinants, logarithms, and other topics. Requirements: Good mathematics background and satisfactory grade on placement test, or satisfactory completion of Math 10.

Three hours a week. Offered both semesters. Three semester hours credit.

Math. 12. Plane Trigonometry.

Trigonometric functions, fundamental identities, solution of right triangles and oblique triangles, trigonometric equations, inverse trigonometric functions, complex numbers, logarithms, and introduction to the slide rule. Prerequisite: Math 11 or equivalent.

Three hours a week. Offered both semesters. Three semester hours credit.

Math. 21. Analytic Geometry.

A study of straight line, locus, equations, analytic proofs of geometric theorems, conic sections, systems of equations, tangents, translations and rotation of axes, curve sketching, exponential and logarithmic curves, trigonometric curves, polar coordinates, parametric equations, loci. Prerequisite: Math. 11, 12.

Three hours a week, first semester. Three semester hours credit.

Math. 22. Calculus.

Differentiation of algebraic and transcendental functions; maxima, minima, and time rate problems; integration and applications; parametric equations, curvature; and indeterminate forms. Prerequisite: Math. 21.

Three hours a week, second semester. Three semester hours credit.

Math. 23. Business Mathematics.

See Secretarial Science.

Three hours a week. Three semester hours credit.

PHYSICS

Mr. Short

Physics 21. General Physics.

A study of the principles of mechanics, properties of matter, heat, wave motion, sound, magnetism, electricity and light. Prerequisite: Math. 11, 12.

Three lecture hours and two laboratory hours a week. Four semester hours credit.

Physics 22. General Physics.

Continuation of Physics 21.

Three lecture hours and two laboratory hours a week. Four semester hours credit.

MUSIC

Mr. Bridges, Mrs. Bridges, Mrs. Sullivan, Mrs. Newell

Mus. Th. 11. Theory.

A thorough review of the fundamentals of music. A study of major, minor and diminished triads, intervals, scales, keys and cadences. Keyboard, sight-singing, and ear training. Required of Music Majors.

Five hours a week. Four semester hours credit.

Mus. Th. 12. Theory.

Continuation of Music theory 11.

Five hours a week. Four semester hours credit.

Mus. Th. 21. Theory.

Four part harmony, seventh chords, altered chords, modulation, chorale harmonization. Keyboard, ear training and sight singing. Required of Music Majors. Prerequisite: Theory 11, 12.

Five hours a week. Four semester hours credit.

Mus. Th. 22. Theory.

Continuation of Music Theory 21.

Five hours a week. Four semester hours credit.

Mus. 15. Music Appreciation.

A course designed to acquaint the student with the elements of music, the orchestral instruments, and representative composers of various periods in music history. Numerous musical illustrations are heard and analyzed. Required for all music majors and for South Carolina teacher's certificate.

Three hours a week. Offered both semesters. Three semestr hours credit.

Mus. 16. Conducting.

Basic techniques of congregational song leading and choir directing with emphasis on performance. Some experience directing the college choir and chapel singing. Required of music majors.

Two hours a week, second semester. One semester hour credit.

A P P L I E D M U S I C**Piano 9.**

A course designed for beginners in piano, especially for voice majors. Scales, simple technique studies, and simple pieces. By the end of the sophomore year voice majors must pass the piano proficiency exam as described on page 64. Open to all students.

One semester hour credit.

Piano 10.

Continuation of Piano 9.

One semester hour credit.

P I A N O M A J O R**Piano 11.**

Major and harmonic and melodic minor scales and major and minor arpeggios. Dominant seventh and diminished seventh arpeggios. Should be studied either freshman or sophomore year. (Also trill and octave studies) Czerny, op. 299 Bach two or three-part Inventions, Sonata by Haydn, Mozart or Beethoven. Compositions of equal difficulty from romantic and modern periods.

Two or three semester hours credit.

Piano 12.

Continuation of Piano 11.

Two or three semester hours credit.

Piano 21.

Scales and arpeggios at a faster rate of speed. Czerny Op. 740 or other studies. Bach two or three part Inventions. Beethoven Sonata (or Mozart or Haydn depending on sonata studied Freshman Year), Romantic and Modern compositions.

A half hour memorized recital of literature studied will be required at the end of the sophomore year.

Two or three semester hours credit.

Piano 22.

Continuation of Piano 21.

Two or three semester hours credit.

V O I C E**Voice 9.**

A course for beginners in singing who are not music majors. Breath control, scales, easy songs and studies.

One semester hour credit.

Voice 10.

Continuation of Voice 9.

One semester hour credit.

V O I C E M A J O R**Voice 11.**

Vocalises suited to the individual voice, thorough foundation in correct posture, breath control and tone production for beautiful singing. Sieber and other studies. Early Italian and English literature. Easier oratorio, sacred and secular songs suited to the voice. Legato major scale a cappella—both ascending and descending should be accurate in pitch and even in tone. Attention to vowel and consonant enunciation.

Two or three semester hours credit.

Voice 12.

Continuation of Voice 11.

Two or three semester hours credit.

Voice 21.

The student progresses as above with more oratorio, sacred and simple arias. Songs in German, French, and English including contemporary compositions. Chromatic scale a cappella should be accurate and even. Repertoire of early Italian selections from memory greatly increased during this year. Some experience in singing in public.

A half hour memorized recital of literature studied will be required at the end of the sophomore year.

Two or three semester hours credit.

Voice 22.

Continuation of Voice 21.

Two or three semester hours credit.

ORGAN**Organ 9.**

This course for non-music majors in organ requires a piano audition before enrolling. An introduction to the organ, thorough study of manual and pedal technique, hymn playing, chorale preludes, "Eight Little Preludes and Fugues" of Bach, other appropriate service music.

One semester hour credit.

Organ 10.

Continuation of Organ 9.

One semester hour credit.

ORGAN MAJOR**Organ 11.**

A thorough study of manual and pedal technique, pedal scales, hymn playing, suitable preludes, offertories and postludes, chorale preludes, compositions of the early Masters such as Frescobaldi or Sweelinck. "Eight Little Preludes and Fugues" and "The Liturgical Year" of Bach.

Two or three semester hours credit.

Organ 12.

Continuation of Organ 11.

Two or three semester hours credit.

Organ 21.

Compositions of Pachelbel, Buxtehude, Mendelssohn, Franck, and others will be studied. Also at least one major Prelude and Fugue of Bach and more of "The Liturgical Year." Contemporary works of Langlais, Flor Peeters, Dupre or others. Some improvisation, modulation and transposition.

A half hour memorized recital of literature studied will be required at the end of the sophomore year.

Two or three semester hours credit.

Organ 22.

Continuation of Organ 21.

Two or three semester hours credit.

APPLIED MUSIC SEMINARS

All voice, piano, and organ students are required to attend weekly class sessions which will include performance and criticism by students as well as evaluation by instructors.

Choir 11.

Fundamental principles of choral singing. Correct pronunciation, purity of tone, and elasticity of rhythm are stressed. Repertory includes church music, part songs, and secular choruses. Membership is open to all who qualify. Membership in a choral group is required of music major.

Three hours a week. One semester hour credit.

Choir 12.

Continuation of Choir 11.

Three hours a week. One semester hour credit.

Choir 21.

Same as Choir 11.

Three hours a week. One semester hour credit.

Choir 22.

Continuation of Choir 21.

Three hours a week. One semester hour credit.

E Q U I P M E N T

In the auditorium are two grand pianos, one a Steinway and the other a Knabe. The College also has a concert model Hammond organ. Studios are equipped with good pianos. Practice rooms are available mornings and afternoons by schedule.

Organ instruction is given on a pipe organ in a nearby church.

MAJORING IN MUSIC AT ANDERSON COLLEGE

Students may apply to major in piano, organ, voice, public school music, or church music. Public school music majors and church music majors may follow the voice, organ, or piano major program.

Permission to major in music is given after successful audition before a faculty jury. This audition is arranged by the chairman of the department before registration for first semester classes. The jury examines students at the end of each semester.

Entrance Audition Requirements for Piano Majors

Major and minor scales and arpeggios at moderate tempi.

A Bach two-part Invention or some other Bach equivalent in difficulty.

An allegro movement from a sonata.

A composition in the Romantic Period such as a Chopin Nocturne or a Schubert Impromptu or a composition by a modern composer.

Entrance Audition Requirements for Voice Majors

The student must demonstrate the ability to sing on pitch and with musical intelligence two songs from memory from the simpler classics. Previous voice training is not required.

Entrance Audition Requirements for Organ Majors

A piano audition will be required of all prospective organ majors. See piano audition requirements listed above. This will also include sight reading a difficult hymn or a Bach chorale.

Music majors receive three semester hours credit in applied music based on one hour's lesson time and eight hours' practice time. Music minors receive two semester hours credit in applied music based on a half-hour lesson time and six hours' practice time. Non-music students may receive one semester hour credit in applied music based on a half-hour lesson time and four hours' practice time.

Music majors should elect a secondary performing medium. All majors will be required to pass a piano proficiency exam consisting of minimum technic in playing scales and simple piano pieces as well as a voice proficiency exam consisting of two simple art songs sung with satisfactory vocal technic. Remedial work is offered to prepare for these proficiency exams.

Music majors receive three semester hours credit in applied music, which is the major performance field of either voice, organ, or piano. Voice majors are required to study piano one-half hour weekly with one of the college instructors and make satisfactory

progress at their level of performance. By the end of the sophomore year they must pass a piano proficiency test. At the entrance audition the student should be able to answer preliminary questions based on musical notation, symbols, scales, keys, time values, etc.

Music majors receive credit for Applied Music when the following two conditions are met:

1. The student is presently enrolled in Music Theory 11, 12 or 21, 22.
2. The student reports practice of 4 hours per week for each hour of credit.

Non music majors may receive credit for applied music courses. Credit is based on amount of work completed.

Organ 9 and 10 is offered for beginners. Before beginning the study of the organ, the student must demonstrate a sufficient background in piano by audition.

MUSIC INSTRUCTION FOR SPECIAL STUDENTS

For the student whose musical education does not fit him to enter the freshman class, a preparatory course of carefully graded material has been worked out in Piano, Voice, and Organ.

PSYCHOLOGY

Mrs. Clifford, Mr. Mandrell, Mrs. Mandrell,
Mrs. Mims, Mr. Wingo

Psy. 11. General Psychology.

In this introductory course the topics covered include the nervous system, the basic reaction-mechanisms, the commonly recognized mental and behavior functions, the learning process, individual differences, intelligence, and personality. The usefulness of psychology in relation to personal efficiency, adjustment problems, and phases of everyday living is stressed.

Three hours a week. Offered both semesters. Three semester hours credit.

Psy. 12. Child Psychology.

The course traces the development of behavior and mental and emotional life from infancy to later childhood. Special emphasis is laid on the adjustment problems of children and related questions in the field of mental hygiene. Prerequisite: Psychology 11.

Three hours a week, second semester. Three semester hours credit.

Psy. 21. Marriage and Family Living.

A study is made of the factors which contribute to successful family living with emphasis placed on preparation for marriage. The problems of dating, courtship, choosing a mate, and the economic, social, and emotional adjustments in establishing a home, are discussed. Students do extensive reading and are encouraged to do individual work on topics in which they are most interested. Prerequisite: Psychology 11.

Three hours a week. Offered both semesters. Three semester hours credit.

Psy. 22. The Psychology of Personal Adjustment.

The emphasis in this course is on the normal personality, and the individual's adjustment in various areas of life. By the use of a personal inventory, prepared by each student, an attempt is made to help the student better understand his own experiences, and recognize not only his goals and needs, but the sources of these needs. Prerequisite: Psychology 11.

SECRETARIAL SCIENCE

Mr. Boyte, Mrs. Boyte, Miss Hancock, Mrs. McGregor, Mr. Short

Math. 23. Business Mathematics.

The fundamental processes of arithmetic, development of speed and accuracy in applying these processes, problems in figuring discounts, interest, profits, depreciation, and their practical application in the business world.

Three hours a week. Offered both semesters. Three semester hours credit.

Sec. Sci. 9. Elementary Shorthand.

This course is for all beginners in shorthand. Students who have had shorthand in high school will be placed, according to their achievement on placement tests, either in a section of this course or in one of the more advanced courses. The aim of this course is a complete mastery of the theory and basic principles of Gregg Shorthand Simplified. Dictation and transcription are introduced in the respective sections according to the readiness of the students.

Five hours a week. First Semester. Three semester hours credit.

Sec. Sci. 10. Elementary Shorthand.

A continuation of Secretarial Science 9, this course reviews theory and gives the student practice in dictation and transcription with emphasis on the mailable letter. A dictation speed of 80 words a minute is required for passing. Prerequisite: Secretarial Science 9 or placement test equivalent.

Five hours a week. Second semester. Three semester hours credit.

Sec. Sci. 11. Intermediate Shorthand.

This is an intermediate course in shorthand designed to meet the needs of the "in-between" student who has completed theory but is not quite ready for the more advanced dictation of Secretarial Science 13. Freshman or sophomore credit will be given according to the speed and accuracy attained in dictation and transcription. Prerequisite: Secretarial Science 10 or placement test equivalent.

Three hours a week plus dictation lab as needed. Three semester hours credit.

Sec. Sci. 12. Intermediate Shorthand.

Continuation of Secretarial Science 11.

Three hours a week plus dictation lab as needed. Three semester hours credit.

Sec. Sci. 13. Advanced Shorthand.

Dictation and transcription. Emphasis is placed on mailable copies. A dictation rate of 90 to 100 words a minute is required. Prerequisite: Secretarial Science 12 or placement test equivalent.

Three hours a week plus dictation lab as needed. Three semester hours credit.

Sec. Sci. 14. Advanced Shorthand.

A continuation of Secretarial Science 13. A dictation speed of 100 to 120 words a minute must be maintained with a high percentage of accuracy. Prerequisite: Secretarial Science 13 or placement test equivalent.

Three hours a week plus dictation lab as needed. Three semester hours credit.

Sec. Sci. 17. Elementary Typewriting.

This work includes introduction to typewriting technique, rhythm, and frequent drills, simple tabulations, and speed tests. At the end of the year students are expected to do straight copy at 45 words a minute with a minimum of errors.

Three hours a week. Two semester hours credit.

Sec. Sci. 18. Elementary Typewriting.

Continuation of Secretarial Science 17.

Three hours a week. Two semester hours credit.

Sec. Sci. 19. Intermediate Typewriting.

The work includes the mastery of typewriting technique, tabulation, and speed drills. This course is a continuation of Typewriting 17, 18 and is not required of students who have attained a speed of 45 words a minute in Secretarial Science 17, 18. At the end of the year students are expected to do straight copy at 50 words per minute with minimum of errors.

Three hours a week. Two semester hours credit.

Sec. Sci. 20. Intermediate Typewriting.

Continuation of Secretarial Science 19.

Three hours a week. Two semester hours credit.

Sec. Sci. 21. Advanced Typewriting.

This work includes a brief review of typewriting technique, tabulation, business letters, and speed drills. In addition it covers office practice, Typewriting and duplicating procedures.

Three hours a week. Two semester hours credit.

Sec. Sci. 22. Advanced Typewriting.

Continuation of Secretarial Science 21.

Three hours a week. Two semester hours credit.

Sec. Sci. 24. Office Machines and Management.

An introductory course in the use of the adding machine, calculating machine, dictaphone, duplicator, etc.; also a study of basic office procedures.

Three hours a week. Offered both semesters. Three semester hours credit.

Sec. Sci. 25. Introduction to Business.

The course is designed to give a proper perspective for understanding why business is organized as it is and how it operates, with emphasis placed upon business as a changing institution.

Three hours a week. Offered both semesters. Three semester hours credit.

Sec. Sci. 26. Office Practice.

In this laboratory course the student puts into practice what she has learned about secretarial duties. The problems of supervising an office, handling correspondence, and assuming responsibility are covered. The course includes a study of office machines and equipment and filing.

Three hours a week. Offered both semesters. Three semester hours credit.

Sec. Sci. 27. Business Correspondence.

A practical course designed to help the student write better business letters by practice in writing letters of the most common types used in business today. Emphasis is placed on human relations, the underlying psychology of effective business writing, the mechanics of good English, and the principles of good letter writing.

Three hours a week. Offered both semesters. Three semester hours credit.

SOCIOLOGY

Mrs. Mims

Soc. 13. Introductory Sociology.

This course seeks to furnish the student with insight into the social situations which affect him. Topics covered include the nature of culture, personality development, group behavior, community and social organization, social interaction, and social change. Emphasis is placed upon the development of an objective point of view. Text and reading.

Three hours a week. Offered both semesters. Three semester hours credit.

Soc. 14. Social Problems.

A survey of leading social problems of present day America and how they affect individual and group life. Text and readings. Prerequisite: Sociology 13.

Three hours a week, second semester. Three semester hours credit.

SPEECH AND DRAMATIC ART

Mr. Vivian

Speech 11. Fundamentals of Speech.

This basic course in effective communication includes the study of the speaking voice with emphasis on diction, projection, and voice quality; the practice of oral expression in conversation, group discussion and public speaking; effective reading from the printed page, and the oral interpretation of prose, poetry, and drama.

Three hours a week. Three semester credit hours.

Speech 12. Fundamentals of Speech.

Continuation of Speech 11.

Three hours a week. Three semester credit hours.

Speech 21. Forensics and Debate.

This course includes an outline history of drama. The course is devoted primarily to a study of the theories and principles of acting, staging, costuming and make-up with practical application through participation in plays. Prerequisite: Speech 11, 12.

Three hours a week. Three semester hours credit.

Speech 22. Forensics and Debate.

Continuation of Speech 21.

Three hours a week. Three semester hours credit.

ANDERSON COLLEGE NIGHT DIVISION

ENROLLMENT

Anderson College night school, which began in the fall of 1958, meets four evenings a week. Many in the Anderson area continue college training while working, begin college work, take courses for personal enjoyment, or get advanced standing in their fields of work.

Many area business firms and industries are paying tuition for their employees to attend night school.

COURSES

Content of all night school courses corresponds to that outlined in the regular course description section of this catalogue. For a list of courses currently offered in night school, write or call the Registrar. Each course must have a minimum of 10 students. The college reserves the right to withdraw any course in which the enrollment does not justify its continuance. Courses will be added whenever possible according to demand.

Night school meets Monday, Tuesday, Thursday, and Friday evenings, with each three-credit-hour course meeting from 7 to 10 p.m. one night per week. Biology and chemistry meet twice weekly, with 150 minutes for theory and 150 minutes for laboratory.

A student may take four different courses and earn up to twelve credit hours per semester, almost a full daytime schedule.

INSTRUCTORS

Instructors in Anderson College night school meet all the requirements of the Southern Association of Colleges. They hold master's degrees in their fields.

CREDITS

Anderson College is fully accredited. Credits earned at night school will transfer to other accredited colleges.

APPLICATIONS

All students enrolling for the first time in night school will complete the regular application requirements. (See page 13)

FEES

All new students will pay the non-refundable \$10.00 application fee. If one has been enrolled at Anderson College previously, he will not have to pay this fee. A matriculation fee of \$5.00 will be paid each semester regardless of the number of courses taken.

Tuition will be \$20.00 per credit hour. A laboratory fee of \$10.00 will be paid for all lab courses.

PAYMENT

Night school students will pay total charges for the semester at registration.

BOOKS

Books may be purchased at the college book store or at a designated time in the evening during registration.

CLASS ATTENDANCE

Students in night school will be permitted one unexcused absence per course per semester: this is a week's work. Absences will be excused by the instructor for death in the family, sickness on the part of the student, and for family emergencies. No credit can be given for any course if the student has been absent for 25 per cent of the classes.

GENERAL REGULATIONS

Night school students are expected to abide by the rules and regulations of the college. Students are expected to show a respect for order, morality, personal honor, and the rights of others. The administration may at any time request the withdrawal of a student whose conduct or influence is considered harmful even when no specific charges are made.

Women students are not allowed to smoke on the campus. Men students are allowed to smoke in designated places on campus.

BOARD OF TRUSTEES

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DR. J. E. ROUSE *Ex Officio*

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REV. MARION HARE Greenville

REV. R. DON GAMBRELL West Columbia

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OFFICERS OF ADMINISTRATION

ANNIE DOVE DENMARK *President Emeritus*

B.A., Anderson College; Litt. D., Furman University.

JOHN EDWARD ROUSE *President and Treasurer*

B.S., Furman University; B.D., Andover Newton Theological School; D.D., Furman University; Further study, Boston University, Stanford University. (1957)

JAMES KIRK LAWTON, SR. *Vice-President*

B.A., Samford University; B.D., New Orleans Baptist Theological Seminary; Th.M., Southern Baptist Theological Seminary; Further study, Southern Baptist Theological Seminary. (1966)

CHARLES EDWIN BUTLER *Academic Dean and Dean of Men*

B.S., Clemson University; M.Ed., Clemson University; B.D., Erskine Theological Seminary; Further study, Furman University. (1960)

WILLIAM EDWARD TISDALE *Business Manager*

B.S., University of South Carolina; M.A., Columbia Bible College; Th.M., Southern Baptist Theological Seminary. (1960)

WALTER GLEN HUGHEY *Registrar, Math.*

A.A., North Greenville Junior College; B.A., Cumberland University; M. Ed., Furman University. (1964)

MILDRED BASKIN KIRBY *Dean of Women*

A.A., Anderson College; Secretarial Diploma, Anderson College; Further study, Columbia College, University of South Carolina. (1962)

LAWRENCE EUGENE WEBB *Director of Public Information,
Journalism, Bible*

B.S., Hardin-Simmons University; B.D., Southern Baptist Theological Seminary. Further study, University of Maine. (1963)

EUNA KAY *Business Office Manager*

FACULTY

JAMES DAVID ACKER	<i>Business Administration</i>
B.S., University of South Carolina; M.Ed. Clemson University; Further study, University of Missouri, North Carolina State University. (1965)	
**WILLARD BENJAMIN ALBERT	<i>Biology</i>
B.S., University of Wisconsin; M.S., University of Wisconsin; Ph.D. University of Wisconsin. (1966)	
MILDRED KING BEARDEN	<i>English</i>
B.A., Anderson College; M.A., University of South Carolina; Further study, University of Virginia, Clemson University. (1965)	
JOHN KLENNER BOYTE	<i>Business Administration</i>
B.S., Appalachian State Teachers College; M.A., Appalachian State Teachers College. (1966)	
RUTH PARLIER BOYTE	<i>Secretarial Science</i>
B.S., Appalachian State Teachers College; Further study, Appalachian State Teachers College. (1966)	
ANITA HAYGOOD BRIDGES	<i>Organ</i>
B.A., Samford University; M.S.M., Southern Baptist Theological Seminary. (1964)	
WILLIAM MCCOLLISTER BRIDGES	<i>Music</i>
A.B., Furman University; B.D., Southern Baptist Theological Seminary; M.S.M., Southern Baptist Theological Seminary; Further study, University of Indiana, Florida State University. (1964)	
ROBERT EDWARD BURKS	<i>Bible</i>
B.A., Mercer University; B.D., Southern Baptist Theological Seminary; Th.M., Southern Baptist Theological Seminary; Th.D., Southern Baptist Theological Seminary. (1965)	
MARVIN LEE CASH	<i>Business Administration</i>
B.S., Southeastern University; B.A., Furman University; Th.B., Southern Baptist Theological Seminary; Further study, Clemson University, Furman University. (1961)	
CECIL ROGERS CLIFFORD	<i>History, Government</i>
B.A., Woman's College; M.A., Furman University; Further study, University of Pittsburgh. (1962)	
FAYE PENLAND COWAN	<i>English</i>
B.A., Erskine College; M.A., Clemson University; Further study, Erskine College.	
MARION SANDOW CROCKER	<i>Language</i>
A.B., Limestone College; M.R.E., Woman's Missionary Union Training School, Louisville, Kentucky; M.A., Peabody College; Further study, Wofford College. (1963)	

EMMA BRANCH CUNNINGHAM	<i>Assistant Librarian</i>
B.S., Furman University; M.Ed., University of South Carolina; Further study, University of South Carolina, Appalachian State Teachers College. (1963)	
MAX WILTON GRUBBS	<i>Chemistry, Physical Education</i>
B.S., Furman University; M.Ed., Clemson University. (1958)	
ETTIE JEANNE HARRIS	<i>Biology</i>
A.A., Mars Hill College; B.A., Mercer University; M.R.E., Carver School, Louisville, Kentucky; Further study, Georgia State College; University of Georgia. (1966)	
**SARA LUGENE HARRIS	<i>Language</i>
B.A., Lander College; M.A., Appalachian State Teachers College. (1966)	
DORA LUCILLE HANCOCK	<i>Secretarial Science</i>
B.R.E., Southwestern Baptist Theological Seminary; A.A., Anderson College; Further study, Erskine College. (1954)	
JAMES LANDRUM HILL	<i>Coach, Physical Education</i>
B.A., Furman University; M.Ed., Furman University. (1961)	
JANE GRADY HOBBS	<i>Assistant Librarian</i>
B.S., University of Southern Mississippi; Further study, Appalachian State Teachers College. (1965)	
BLANCHE KEATON HOLCOMBE	<i>Art</i>
A.A., Anderson College; B.A., Furman University; Further study, Clemson University, College of Charleston, University of South Carolina; Summer gallery in Washington and Cincinnati. (1956)	
SHIRLEY REVAN JACKS	<i>Language</i>
A.A., Mars Hill College; B.A., Carson-Newman College; Further study, Bob Jones University, University of Tennessee, Furman University, Converse College, University of North Carolina. (1964)	
DOROTHY GAIL JACKSON	<i>Librarian</i>
A.A., Gardner-Webb Junior College; B.S., Appalachian State Teachers College; M.A., Appalachian State Teachers College; Further study, University of South Carolina. (1963)	
ROBIN BARRETT KELLEY	<i>Biology</i>
B.S., Wofford College; M.Ed., Clemson University; Further study, Medical College of South Carolina. (1962)	
MARIETTA McCOWN	<i>English</i>
B.A., Winthrop College; M.Ed., Duke University; Further study, University of South Carolina. (1962)	
KATHRYN AXMANN McGREGOR	<i>Secretarial Science</i>
B.S., Winthrop College; M.A., Clemson University. (1961)	

NELSON EUGENE MANDRELL	<i>Psychology</i>
B.A., Oklahoma Baptist University; B.D., Southern Baptist Theological Seminary; Th.M., Southern Baptist Theological Seminary; Th.D., Southern Baptist Theological Seminary; Further study, Southern Baptist Theological Seminary, Missouri Baptist Hospital, Central State Hospital, Norton Psychiatric Clinic. (1964)	
MARION DOWIS MANDRELL	<i>Psychology</i>
A.A., North Greenville Junior College; B.A., Carson-Newman College; M.R.E., Carver School, Louisville, Kentucky. (1965)	
MARY ELIZABETH MARTIN	<i>Home Economics</i>
B.S., Winthrop College; Further study, University of Oklahoma, State College of Washington, Clemson University. (1958)	
FRED CHRISTOPHER METTS, JR.	<i>Bible</i>
B.S., Texas Wesleyan College; M.A., Texas Christian University; Th.M., Southwestern Baptist Theological Seminary; Further study, University of Georgia. (1962)	
FRANCES FLYNN MIMS	<i>Sociology</i>
B.A., Converse College; M.A., Wofford College; Further study, University of South Carolina. (1956)	
ROBERT SHARON MOORE	<i>English</i>
B.A., Georgetown College; M.A., University of Kentucky; Further study, University of Cincinnati, University of Kentucky, Clemson University. (1961)	
SHIRLEY ANN MOORE	<i>Biology</i>
B.S., Appalachian State Teachers College; M.A., Appalachian State Teachers College. (1965)	
**JULIUS DAVID NELSON	<i>History</i>
B.A., Furman University; M.A., University of South Carolina. (1958)	
WINNIE REID NEWELL	<i>Piano</i>
B.M., Anderson College; Further study, Winthrop College, University of Georgia; Music study, Asheville Normal, University of North Carolina. (1961)	
* * DENVER WALLACE PATTERSON	<i>Track</i>
A.A., Anderson College; B.A., Furman University; Further study, Western Carolina. (1965)	
ROBERT BROADUS PARKER	<i>Mathematics</i>
B.S., The Citadel; M.Ed., Clemson University; Further study, University of South Carolina, Furman University, Clemson University. (1958)	
KING SANBORN PUSHARD	<i>Business Administration</i>
A.B., Tufts University; M.Ed., Boston University; M.B.A., University of Houston. (1963)	

ODELL SHORT	<i>Mathematics, Physics</i>
B.S., Oklahoma Northeastern State College; M.M., University of South Carolina; Further study, University of Tennessee. (1966)	
MARY BARR SULLIVAN	<i>Piano, Theory</i>
B. Music, Converse College; Further study, Anderson College, Erskine College, Columbia University, Eastman School of Music, University of North Carolina. (1958)	
ANNIE CLAIRE TRIBBLE	<i>Physical Education</i>
A.A., Anderson College; B.A., Clemson University. (1965)	
EDWARD PINCKNEY VANDIVER, JR.	<i>English</i>
B.A., Furman University; M.A., University of North Carolina; Ph.D., University of North Carolina. (1966)	
EVERETT HOWARD VIVIAN	<i>Speech</i>
B.A., Texas Wesleyan College; Th.M., Southwestern Baptist Theological Seminary; Further study, Texas Christian University, Clemson, Hebrew University, Jerusalem. (1959)	
HENRY VON HASSELN	<i>History</i>
B.A., Furman University; M.A., University of Virginia; Further study, Columbia University, University of Edinburgh. (1946)	
WILLIAM HARPER WELBORN	<i>Business Law</i>
B.A., University of South Carolina; L.L.B., University of South Carolina. (1962)	
WILLIAM FRANCISCUS WEST, JR.	<i>English</i>
A.A., Mars Hill College; B.A., Wake Forest College; Th.M., Southern Baptist Theological Seminary; Further study, University of Louisville, University of Georgia. (1963)	
JEROME DOUGLAS WILSON	<i>English</i>
A.A., Lees-McRae Junior College; A.B., University of South Carolina; M.A., Appalachian State Teachers College. (1964)	
**JESSE MORROW WINGO	<i>Psychology</i>
B.A., Furman University; M.Ed., University of South Carolina; Further study, University of Georgia, Edinburgh University. (1958)	

*Summer School Faculty Only.

**Night School Faculty Only.

Date in Parenthesis Indicates year joined faculty.

STAFF

MRS. NANCY M. ALEWINE	<i>Bookstore Assistant</i>
MRS. MURPHY BOLT	<i>Receptionist and College Hostess</i>
GOLDEN D. BROWN	<i>Maintenance</i>
MRS. DEWEY CRAIG	<i>Switchboard Operator</i>
MRS. AUBREY FOWLER	<i>Secretary to Registrar</i>
MRS. RUBY HEWELL	<i>House Maintenance Staff</i>
MRS. C. K. HOOVER	<i>Dormitory Hostess</i>
MRS. RUTH LOOPER	<i>Dormitory Hostess</i>
CALVIN T. MCKINNEY	<i>Maintenance Superintendent</i>
MRS. Z. W. MEEKS	<i>Living Endowment Secretary, Alumni Secretary</i>
MRS. CLAUDIA MURDOCK	<i>Cleaning Superintendent</i>
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MISS MADELYN POWELL	<i>Business Office Assistant</i>
MRS. AGNES H. RANEY	<i>Assistant Director of Public Information</i>
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MRS. BEVLEY THOMPSON	<i>Bookstore Manager</i>
MRS. HUNTER THOMPSON	<i>Dormitory Hostess</i>
MRS. EUNICE THORNE	<i>Secretary to Dean</i>

LEAC

Living Endowment of Anderson College (LEAC—pronounced Lee-ak) is designed to strengthen and develop the faculty. LEAC is an incorporated non-profit, eleemosynary, educational association, having members who make annual contributions. An annual membership drive encourages alumni and friends to make contributions.

Through LEAC, the college is able to compete with other schools in securing highly trained, capable instructors by offering adequate salaries, graduate study opportunities, and other benefits.

The originator of the LEAC idea was Dr. J. R. Young, outstanding Anderson physician. He was the first chairman of the executive committee when LEAC began in 1960. In 1963, Dr. Young was appointed honorary chairman of the executive committee.

Officers for the Living Endowment program include Arthur E. Holman, president; Clarence F. Brown, treasurer; Francis M. Hart, chairman, executive committee. Area vice-presidents include Mitchell Patton, Belton; W. G. Cox, Honea Path; Julian Davis, Townville; A. J. Sitton, Pendleton; and Dr. Walter Trammell, Williamston-Pelzer-Piedmont.

Board of directors: E. F. Anderson, John Boland, R. C. Brownlee, the Rev. Edwin B. Clippard, Roy Coffee, John Cross, Mell Doolittle, A. Reese Fant, Charles W. Fant, Jr., Francis Fant, Dr. Thomas R. Gaines, W. E. Gallant, Browne Glenn, P. D. Hall, Col. Louis W. Jackson, J. T. Minyard, Frank Mohney, B. T. Morgan, J. Roy Pennell, Jr.

Other members of board: Arthur Phillips, Dr. John F. Rainey, Mrs. John Rast, Max Rice, Max McGee Rice, Bennett Rose, D. Fred Stephens, Jack Terry, David C. Wakefield, W. E. Watson, Jr., Hugh Wofford, Dr. C. H. Young, Dr. J. R. Young, Roy C. McCall, Jr., Dr. J. E. Rouse.

Past directors include: G. G. Cromer, E. B. Drew, Robert Gallant, Mrs. E. A. Hill, Fred E. Pearman, William Law Watkins, Joseph C. Yarbrough, Lynn Davis, David Freeman, William Schenck,

William Seabrook, the late Joseph Hodges, the late Samuel Prince and the late J. W. Wood. Executive secretary of LEAC is Mrs. Z. W. Meeks, an Anderson College graduate.

Directors of the Living Endowment program are leading Anderson County citizens, interested in the progress and welfare of Anderson College, proud of her traditions, background, purpose, and value to the community.

COLLEGE HISTORY

Functioning today as a fully accredited, co-educational junior college, Anderson College began as a senior college for women. The decision to organize as a junior college was made in 1929. In that year, the change was ratified by the South Carolina Baptist Convention which sponsors and supports the College. In September 1930, the school opened as a junior college and accepted its first male students.

Established in 1911, Anderson College traces its origin to one of the first institutions of higher learning for women in the United States. The Johnson Female Seminary opened in the Village of Anderson in 1848. The names of many of the older families of the community are found in the extant class rolls of the old seminary.

The founder of the Johnson Female Seminary was the Rev. William B. Johnson, a Baptist minister who was president of the national Triennial Baptist Convention and later the first president of the Southern Baptist Convention.

The school Mr. Johnson founded was forced to close during the Civil War and did not reopen. But in time a new generation carried on where the old institution had stopped. The outcome of their efforts was Anderson College, founded in 1911. First classes were conducted in the fall of 1912.

In the 1966 fall term, a total of 820 students were enrolled at Anderson College (including 100 in the night division). For the third year in succession, male students outnumber female students at the College, with 454 and 366 women.

FIRST BOARD OF TRUSTEES

1910-1911

H. H. WATKINS, Chairman

L. J. BRISTOW	M. M. MATTISON
C. C. BROWN	S. C. MITCHELL
J. N. BROWN	L. M. ROPER
J. K. DURST	C. S. SULLIVAN
J. J. FRETWELL	W. E. THAYER
W. H. HUNT	W. A. WATSON
R. S. LIGON	W. B. WILBUR

PRESIDENTS OF ANDERSON COLLEGE

DR. J. A. CHAMBLISS	1912-1913
DR. JOHN F. VINES	1913-1914
DR. JAMES P. KINARD	1914-1916
DR. JOHN E. WHITE	1916-1927
DR. ANNIE D. DENMARK	1928-1953
DR. ELMER F. HAIGHT	1953-1957
DR. JOHN EDWARD ROUSE	1957-

1966 GRADUATES

ONE-YEAR SECRETARIAL SCIENCE CERTIFICATE

Blackwell, Patricia Dianne	Orangeburg
Hudson, Judith Anne	Elberton, Ga.
Magers, Candyce Anne	Anderson
Mardis, Margaret Stella	Barnwell
Powell, Wilma Ann	Cateechee
Taylor, Barbara Anne	Laurens
Way, Elizabeth Montgomery	Elloree
Wessinger, Dora Emajene	Saluda

ASSOCIATE OF SECRETARIAL SCIENCE

Baugus, Patricia Ann	Lavonia, Ga.
DeWitt, Belva Elaine	Greenville
Fortune, Susan Frances	Parr
Gamble, Linda Ann	Hemingway
Hagan, Toni Jo	Laurens
Hart, Patricia Anne	Greenville
Kennedy, Ella Maria Cothran	Laurens
Leopard, Nancy Elizabeth	Williamston
McGaha, Anne Day	Anderson
Mardis, Margaret Stella	Barnwell
Martin, Mary Jane	Laurens
Parker, Sherry Elaine	Athens, Ga.
Pettigrew, Virginia Lynn	Anderson
Reeves, Miriam Ann	Anderson
Rosamond, Anna Mary	Taylors
Sanders, Sue Carol	Elberton, Ga.
Smith, Mary Nell, <i>Magna Cum Laude</i>	Pendleton
Trussell, Gadic Jane	Waterloo
Wilson, Elizabeth Darnell	Laurens
Wilson, Margaret Lynda	Lavonia, Ga.

ASSOCIATE OF ARTS

Addington, Linda Darlene	Greenville
Albertson, Don Legare	Elberton, Ga.
Allbritton, Patricia Ann	Honea Path
Anastos, Catherine Davis	Greenville
Anderson, Jacqueline May	Seneca
Anthony, Frederick Harold	Pendleton
Austin, Linda Ann	Piedmont
Bacon, Marsha Leigh	Charleston
Bannister, Judy Carolyn	Anderson
Bell, Sandra Eugenia	Columbia

Blanton, Margaret Ellen	Woodruff
Blume, Ronnie Terrill	Anderson
Bratton, Leslie Anne	Belton
Brickle, Betty Lou Threlkeld	Iva
Bridwell, Mansell Reid	Honea Path
Britt, Boyd Perry	Anderson
Brown, Mary Coyle	Elberton, Ga.
Brown, Sandra Lynn	Lane
Bryant, William Douglas	Pelzer
Bunton, Jo Ann	Pelzer
Butler, Paulette Jane, <i>Magna Cum Laude</i>	Anderson
Byrd, Henry Downs, Jr.	Anderson
Capell, Derrell Thomas	Anderson
Causey, Danny Paul	Hanahan
Chasteen, Donald Ray	Pelzer
Clark, Donna Farlice	Greenville
Collins, William Sammy	Batesburg
Connelly, Donald Craig	Hampton
Cornell, Wilbur Ray	Elberton, Ga.
Cox, David Allen	Anderson
Craig, Dewey Clinton	Anderson
Crain, Larry Ray	Westminster
Crain, Norman Douglas	Westminster
Crawford, Richard Edward	Ware Shoals
Crook, Judith Elizabeth	St. George
Davis, Olivia Rayfield	Piedmont
Delk, Sandra Earle	Charleston
Dickson, Horace Ansel	Anderson
Drennon, Alton Craig	Iva
Edgar, Charles Lee	Townville
Ellerbe, Clarence McCall, Jr.	Columbia
Ellis, Joseph Richard	Anderson
Elrod, Shirley Sue	Greenville
Fant, Jesse Reese, III	Anderson
File, Grover Smith	Anderson
Foreman, Martha June	Modoc
Fowler, Harold Eugene	Anderson
Garrett, Gwendolyn Augusta	Lyman
Gibson, Walter Edmund, Jr.	Anderson
Gleason, Ralph Newton, Jr.	Seneca
Graham, Carolyn Elizabeth	Seneca
Gramling, Lynda Laurie	Orangeburg
Grant, Caroline Marshall	Camden
Hall, Donald Andrew	Seneca
Hall, Michael Edward	Honea Path
Hamrick, Leslie Garland	Kershaw
Hanks, James Edwin, Jr.	Anderson

Hatfield, Michael Ellis	Sumter
Hawkins, John Edward	Gray Court
Hays, William Jackson, Jr.	Anderson
Heyward, Katherine Elizabeth	Mt. Pleasant
Hicks, Timothy Edwin	Greenville
Holland, Carole Anne	Fountain Inn
Hollingsworth, Clarence Norman	Greenville
Horton, James McGee	Belton
Howell, Alston Newton	Anderson
Hughey, Nancy Jo	Easley
Hunter, Melmoth Hampton, III	Laurens
Hutchins, Patsy Ann	Anderson
Jameson, Dorothy Jean	Liberty
Jenkins, Logan Catherine	Gray Court
Johnston, Mary LaVerne	Reevesville
Jones, Raymoth William, Jr.	Anderson
Kelly, Margaret Ann	Pelzer
King, Donnie Ray	Seneca
King, Hewlett Mattison, Jr.	Anderson
Kornahrens, Ernest Alfred	Moncks Corner
Kowalski, Wilton Lane	Anderson
Landreth, Roy Buford	Ware Shoals
Lee, Jane Ellen	Lowrys
Lever, Charles McCollum	Clemson
Lindsey, Kenneth Lane	Townville
Little, James Ray	Anderson
Lofton, Henry Michael, Jr.	McClellanville
Logan, Robert Earl	Anderson
Looper, Judy Margaret	Pickens
Luker, Talmadge Hardman	Donalds
Lyles, Carlie Ann	Winnsboro
McCarley, Mary Kathryn	Iva
McClellan, Patricia Ann	Anderson
McClellan, Patricia Elizabeth, <i>Cum Laude</i>	Anderson
McDonald, Patricia Elaine	Greenwood
McNair, Libby Jane	Laurens
McPhail, Addie Elaine	Seneca
Macomson, William Calvin, Jr.	Anderson
Madden, Thomas Gary	Laurens
Mardis, Margaret Stella	Barnwell
Marr, Anna Aliene Greene	Clemson
Mattison, David Clifton	Ware Shoals
Metts, Ethel Carter	Anderson
Milam, Charles Robert	Laurens
Oakley, Jackie Kay	Anderson
O'Kelley, Dewey Laron	Seneca
Page, Dorothy Jill	Woodruff

Painter, Lois Gail	Edgefield
Patton, Nancy Rebecca	Fountain Inn
Peake, Frank	Elgin
Peake, Milton Lavon, <i>Cum Laude</i>	Elgin
Pennington, Deanna	Starr
Perry, Eva Carol	West Columbia
Poole, Janice Lorraine	Anderson
Pooser, Walter Kirkland, Jr.	Cameron
Revis, Hovie Dan	Williamston
Riddle, Phyllis Ann	Simpsonville
Roberts, Jacquelyn Roach	Anderson
Robuck, John Ferguson, Jr.	Moncks Corner
Roddey, Michael Ellis	Chester
Rutledge, James Arnold, Jr.	Easley
Sewell, Danny Louis	Elberton, Ga.
Shiflet, John Coleman, Jr.	Ninety Six
Shirk, Katherine Ball	New Holland, Pa.
Shivar, Irving Edison, Jr.	Anderson
Skelton, Benny Ray	Anderson
Smith, Barry Dale	Elliott
Smith, David Walter	Sandy Springs
Smith, Dixie Marie, <i>Cum Laude</i>	Madison
Smith, James Maurice	Greenville
Smith, Sara Katherine	Kinards
Snipes, Brenda Alewine	Belton
Soles, Onesta Lee	Barnwell
Spearman, Barbara Ann	Pelzer
Spencer, Stanley McCall	Laurens
Swindle, Mary Sue	Greenville
Tanner, Elsie Ann	Greenville
Taylor, Sarah Lockhart	Anderson
Terry, David Lee	Williamston
Terry, Margaret Jean	Columbia
Timms, Carrol Lee	Belton
Tollison, Bonnie June	Greenville
Trotter, Larry Nathaniel	Anderson
Turner, Janie Elizabeth	Williamston
Twombley, James Michael	Sumter
Vaughn, Sherrill Jane	Greer
Wagner, Judith Lee	Delaware, N. J.
Walters, Ellen Frances	Columbia
Welborn, Robert Hamilton	Anderson
Welch, Virginia Florence	Charleston
Werts, James Hart	Ninety Six
West, Judy Anne	Simpsonville
Westbrook, Marc Herbert	Anderson
Whitfield, Larry Franklin	Anderson

Wilson, Jenna Shanklin	Anderson
Wilson, Larry Gilbert	Langley
Wilson, Prince Otto, Jr.	Greenville
Wooten, Sandra Kaye	Greer
Wright, Larry Lee	Honea Path
Wurz, Virginia Ellen	Anderson
Wynn, Brenda Elizabeth	Cheraw
Zeigler, Norma Jane	Walterboro



BEQUEST

Former students and other friends of Anderson College may wish to provide for the needs of Anderson College in their wills for an amount large or small. Therefore the following form is hereby given.

BEQUEST FORM

I hereby give, devise, and bequeath to Anderson College at Anderson, South Carolina, a corporation authorized and existing under the laws of the State of South Carolina, the sum of _____ dollars, (\$ _____) to be used for the purpose (or purposes) of _____

